

**NOTICE OF PUBLIC MEETING  
LORENA CITY COUNCIL  
MONDAY, APRIL 21 6:30 P.M.  
LORENA CITY HALL  
107-A S. FRONTAGE ROAD, LORENA TEXAS**

THE PUBLIC WILL BE ABLE TO JOIN THE MEETING BY VIDEOCONFERENCING  
AT THE FOLLOWING LINK <https://meet.goto.com/761165125>  
The City Council Meeting will be opened to the public.

Questions and comments on items listed on the agenda may be emailed no later than  
NOON on the day of the meeting to the City Secretary Monica Hendrix via email to  
[mhendrix@lorenatx.gov](mailto:mhendrix@lorenatx.gov)

**AGENDA**

- 1. Call to Order/Roll Call.**
- 2. Pledge of Allegiance.**
- 3. Public Comments.**

*At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. This forum is limited to a total of 30 minutes.*

- 4. Approval of Minutes:**
  - a. March 17, 2025**
- 5. Discussion and possible action appointing Christian Ortiz, Production Manager for Bright Farms to the Lorena TIRZ #1 East Board of Directors Seat #6 as a land owner's representative to replace William Callan for the remainder of the term for Seat #6 expiring November 2025.**
- 6. Discussion and possible action on approving a lease with DDI for computer equipment for City Hall and the Police Department.**
- 7. Presentation of quarterly Cash and Investments and Budget reports as of March 31, 2025.**
- 8. Discussion and possible action on Ordinance 2025-0421-01 establishing monthly and yearly limits on the amount of time personnel are required to spend processing public information requests from a requestor.**
- 9. Discussion and possible action to accept the 2024 Street Improvement Project for Cindy Lane as complete and begin the 1-year warranty period.**
- 10. Discussion and possible action to accept the Frontage Road Water Line Improvement Project as complete and begin the 1-year warranty period retroactive from February 16, 2025**
- 11. Discussion and possible action changing the date for the May 2025 regular council meeting from May 19th to May 12th in order to meet canvassing deadlines.**
- 12. Police Department Report.**
- 13. City Manager Report.**
  - a. City Hall Closed on Wednesday, April 23, 2025 for staff development.**
- 14. Future Agenda items.**
- 15. Adjourn**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Lorena, Texas, was posted on the front door at the Lorena City Hall and the city website at on April 17, 2025.

**Monica Hendrix**  
Monica Hendrix-City Secretary

PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL MAY BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR.

*Attendance by Other Elected or Appointed Officials – **NOTICE OF POSSIBLE QUORUM:** It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.*

In compliance with the American with Disabilities Act, the City of Lorena will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with handicap parking available at the side of the building. Requests for sign interpreters or special services must be received seventy-two (72) hours prior to the meeting by calling the City Secretary at 254-857-4641.

#### PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

The meetings will be streamed live on the City of Lorena's Facebook page.

Citizens who wish to address the Council on any item on the agenda or under the hearing of visitors, must submit questions via email to the City Secretary Monica Hendrix @ [mhendrix@lorenatx.gov](mailto:mhendrix@lorenatx.gov) or in person at Lorena City Hall at 107-A S. Frontage Road by NOON on the day of the meeting. Your comments will be read into the records during the meeting.

Council may not comment publicly on issues raised during citizen comments that are not listed on the agenda but may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended.

**NOTICE OF PUBLIC MEETING  
LORENA CITY COUNCIL  
MONDAY, MARCH 17, 2025 6:30 P.M.  
LORENA CITY HALL  
107-A S. FRONTAGE ROAD, LORENA TEXAS**

THE PUBLIC WILL BE ABLE TO JOIN THE MEETING BY VIDEOCONFERENCING  
AT THE FOLLOWING LINK <https://meet.goto.com/963677189>

The City Council Meeting will be opened to the public.

Questions and comments on items listed on the agenda may be emailed no later than  
NOON on the day of the meeting to the City Secretary Monica Hendrix via email to  
[mhendrix@lorenatx.gov](mailto:mhendrix@lorenatx.gov)

**MINUTES**

**1. Call to Order/Roll Call.**

Mayor Ross called the council meeting to order at 6:30 p.m. Council members present were Mayor Tommy Ross, Jason Blaneck, Emily McKenzie and Carla Pendergraft. Kelly Yarbrough was present via teleconference. Brad Wetzel arrived at 6:35 p.m.

City Staff present were Monica Hendrix, Kevin Neal and Peter Rivas.

**2. Pledge of Allegiance.**

Mayor Ross led the Pledge of Allegiance.

**3. Citizens questions or comments.**

*At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. This forum is limited to a total of 30 minutes.*

Malisa Spivey spoke and thanked the council for having the interpreters for the deaf at the city council meeting. Spivey feels it is really important for the deaf people in the community. Spivey voiced her concerns about the February 18, 2025 city council minutes and the misspelled names Pendergraft and Drogén that were in the minutes. Spivey also voiced her concerns about Emily McKenzie's rationale not being properly documented in the minutes concerning the Texan Store CUP vote. Spivey also feels the opposers who spoke during the public hearing comments and views were undetailed in the minutes. Spivey would like to see the minutes amended to add their specific concerns. Spivey also questioned if the executive session (Item 10) coming up on the agenda is for purchasing, leasing or valuing the property, and if council would be making a decision when reconvening to open session.

Pat Kultgen spoke and wants to go back to the previous meeting and says the council voted against their own ordinances and ordinances are law. Kultgen plans to file a complaint tomorrow because council violated their own laws and that sets you up for litigation. Kultgen also questioned a person on the P&Z Commission that lives outside the city limits. Kultgen says the city needs to check on this to be in line with the ordinances. Kultgen also thanked the council for what they do and knows it's a hard thing.

Sara Oliver spoke and stated her comments were basically for the T.V. audience and the people of Lorena. Oliver says Lorena is never going to change until the administration and city hall changes. Oliver says that for over thirty years every business that has tried to come to Lorena has been harassed, their request refused and frankly openly lied to repeatedly and everything has been done to stop businesses. Oliver used Cuppie Cakes as an example when they tried to come to Lorena years ago. Oliver also questioned how long the city knew about the Texan coming to Lorena and feels it was way before November 2024. Oliver also spoke about garage enclosures and why they aren't allowed. Oliver wants to see Lorena grow conservatively and a truck stop is not a beginning.

Gary Cox and spoke about the December 2024 meeting and the surprise of finding out about the Texan Store coming to Lorena. Cox questioned how long the city knew about the Texan and if the council was surprised as well. Cox also spoke about the difficulties of getting permits in Lorena and that he has had to hire and a lawyer twice. Cox also spoke about Cuppie Cakes and the difficulties they had when attempting to come to Lorena years ago. Cox also spoke about the small turnout at the election last year. Cox spoke of the financial issues in Lorena and running business off and the solution is 3 truck stops? Cox suspects it will cost the city money.

James Hays spoke and wants to commend the council for the job they do, saying it's not always easy to make the best decisions for the entire community. Hays says there are major hurdles to go with expanding the water treatment plant and keeping city services up. Hays feels the Texan Store will be a good business coming to Lorena. Hays also said the soul of Lorena will not be lost forever because of the travel center and feels Lorena will flourish. Hays also felt there would always be a gas station where the Texan is going because of its location. Hays also voiced his concern about the possible litigation being threatened by the citizens opposing the Texan and the cost to the city for lawyer fees. Hays thanked the council again for everything they do.

Lindsey Montemayor spoke and expressed her sincere appreciation to the hardworking members of the city council and stated their dedication does not go unnoticed. Montemayor also stated that the decisions council makes are not always easy and recognizes the time, effort and thoughtfulness put into every choice for the betterment of the city especially since it is a volunteer position. Your willingness to service without compensation speaks volumes to your commitment to our community. Montemayor also wanted to thank the Lorena Police Department, and city employees who work tirelessly to make Lorena a wonderful place to live and raise our families.

Bruce Bowman spoke and wanted to say the same as Montemayor. Bowman stated that he was against the Texan but we lost. Bowman appreciates the council and everything they have done, right or wrong, he still appreciates them. Bowman says Lorena is a great place to live and he's been around here for a long time and wants to see the bickering go away. "Let's be an old Lorena, let's all be friends".

#### **4. Approval of Minutes:**

##### **a. February 18, 2025**

Mayor Ross reminded the council that the minutes are recorded and if anyone ever wants to listen to them they are all archived.

**MOTION:** Jason Blane moved to approve the minutes with spelling corrections.

**SECOND:** Carla Pendergraft

Emily McKenzie spoke and feels the meeting was long and arduous and the minutes were "pretty darn good" based on the lengthy discussions during the meeting. McKenzie agrees that the best thing to do is

listen to the recording.

**FOR:** BlaneK, Pendergraft, Yarbrough, McKenzie and Wetzel.

**AGAINST:** None

**ABSENT:** None

**Motion carried 5-0**

**5. Discussion and possible action authorizing the election contract with McLennan County Election Administration for the May 3, 2025 general election.**

Monica Hendrix informed council this the same contract year after year and council needs to authorize the Mayor to sign it.

**MOTION:** Brad Wetzel moved to authorize the election contract.

**SECOND:** Jason BlaneK

**FOR:** BlaneK, Pendergraft, Yarbrough, McKenzie and Wetzel.

**AGAINST:** None

**ABSENT:** None

**Motion Carried 5-0**

**6. Discussion and possible action authorizing the donation of five (5) Watchguard 4RE in-car camera systems and five (5) Stalker SDR 2X Radars to the Lorena Police Department.**

Lieutenant Peter Rivas informed council these are the same camera's the PD uses and the PD was awarded the donation from the Department of Public Safety Surplus Program. These will be used as backup for when the current cameras break or new vehicles are purchased.

**MOTION:** Carla Pendergraft moved to authorize the donation.

**SECOND:** Jason BlaneK

**FOR:** BlaneK, Pendergraft, Yarbrough, McKenzie and Wetzel.

**AGAINST:** None

**ABSENT:** None

**Motion Carried 5-0**

**7. Police Department Report.**

Rivas stated the report is in the packet and will answer any questions. BlaneK stated it looks like a pretty calm month.

**8. City Manager Report.**

**a. Senate Bill 1194 and House Bill 2626 creating Central Texas Water Alliance.**

City Manager Kevin Neal pointed out the information in the packet is for information only for the proposed bills.

**b. Phase I of Rosenthal Estates 3 houses complete and 11 under construction.**

**c. Grading permit issued for phase II of Rosenthal Estates on February 28th.**

**d. Baby Elizah Davis was born on February 24th at 8:43 A.M. weighing 6lbs, 15.5 oz, and measuring 18.5 inches long.**

Neal reported Court Clerk Kaylee Davis is doing well and spending quality time at home before returning to work.

**9. Future Agenda items.**

Jason BlaneK asked again about the Rural Transit coming to a council meeting and Neal says he hasn't heard back from them and will follow-up again.

**10. Executive Session pursuant to Section 551.072 of the Texas Government Code, Deliberations about Real Property: (1) To deliberate the purchase, exchange, lease or value of real property.**

Council convened into executive session at 7:01 p.m.

**11. Take any action based on discussions held in Executive Session under agenda item 10.**

Council reconvened into regular session at 7:15 p.m. No action was taken on this item.

**12. Adjourn**

Due to no further business the meeting adjourned at 7:16 p.m.

These minutes were approved this 21<sup>st</sup> day of April 2025.

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Tommy Ross, Mayor

Attest:

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Monica Hendrix, City Secretary

**Subject:**

Discussion and possible action on approving a lease with DDI for computer equipment for City Hall and the Police Department.

**Background Information:**

Historically, the City of Lorena has had a more reactive approach to maintaining computer equipment, including two servers and multiple desktop and laptop computers at both City Hall and the Police Department, replacing equipment as they either failed or showed signs of aging.

The City leased a server for the PD in FY 2024 replacing the server purchased in 2018. Also, the City budgeted, in FY 2025, to lease a server for City Hall replacing that server that has been in service since 2016. The desktops and laptops at City Hall and the PD range from 3 – 6 years old. Employees at both City Hall and the PD are experiencing issues that slow-down processing time for computer applications as the desktops/laptops age.

The City budgets each year within Administration, Police, and Utility Administration enough funds to replace a desktop/laptop in each department.

**Current Findings:**

In an attempt to address the City's reliance on computer equipment on a more proactive basis, the City has obtained, from our IT consultant, a quote and lease option for the City Hall server, 6 desktop computers for City Hall Administration, 2 desktop computers for Utility Administration, 5 desktop computers for PD, and 6 laptop computers for PD. The lease cost for the City Hall server is already in the City's FY 2025 budget. That lease budget was for 12 months and would cover the FY 2025 lease cost for all the proposed City Hall equipment for the remainder of FY 2025. Utility Administration's annual budget for desktop replacement would cover their lease costs for the remainder of the year. The lease costs for the PD would be funded with a budget amendment (to be presented at the end of the fiscal year) with Sales Tax revenue above current budget levels.

**Recommendation:**

Staff recommends approving the lease agreement with DDI for computer equipment for City Hall and the Police Department.



# Quotation

P O Box 8560  
Waco, TX 76714  
254.761.2390

DATE 4/8/2025

## Quotation For:

Quotation valid until: 5/8/2025

City of Lorena  
Attn: Linda / Kevin  
TIPS Contract # 230105

## Lorena Server and Computers Proposal for City & PD

QUANTITY	DESCRIPTION	UNIT PRICE	TAXABLE?	AMOUNT
1	<b>City</b> Dell Poweredge Server T560 2.0Ghz 16C Processor 96GB RAM RAID 1 - 500GB SSD RAID 10 Qty 4 2TB SSD SSD Qty 2 20 TB Backup Drives IDRAC Enterprise Dual Hot Plug Power Supply 800W Windows Server 2022 Standard with 10 CALs 3 Yr Onsite Warranty 4 Hour Response	\$ 26,580.00	N	\$ 26,580.00
8	<b>City</b> Dell SFF OptiPlex PLus i7 16GB RAM 500GB SSD NO MS OFFICE Foxit PDF Pro 3Yr Onsite Warranty NBD	\$ 1,380.00	N	\$ 11,040.00
18	Dell DP to HDMI Adapters	\$ 26.50	N	\$ 477.00
6	<b>PD</b> Semi Rugged Dell i7 16GB RAM 500GB SSD NO OFFICE NO ADOBE Touchscreen and outdoor readable screen with accidental damage warranty Built in LTE Verizon 5G 3Yr Onsite Warranty NBD w/ accidental damage protection	\$ 2,490.00	N	\$ 14,940.00
6	Havis Dock for Dell Semi Rugged MDTs DS-Dell-435	\$ 780.00	N	\$ 4,680.00
4	<b>PD - Chief, Peter, Patrol &amp; Tom</b> Dell SFF OptiPlex PLus i7 16GB RAM 500GB SSD NO MS OFFICE Foxit PDF Editor+ 3Yr Onsite Warranty NBD	\$ 1,380.00	N	\$ 5,520.00
1	<b>PD - Jennifer</b> Dell SFF OptiPlex PLus i9 16GB RAM 500GB SSD NO MS OFFICE Foxit PDF Pro 3Yr Onsite Warranty NBD	\$ 1,580.00	N	\$ 1,580.00
1	Labor for installation and configuration of server, 13 computers, 6 MDTs, & 6 MDT Docks. Profile migration / data transfer of computers & MDTs, active directory security implementation, data transfer, project management, etc.	\$ 10,500.00	N	\$ 10,500.00
1	Shipping and Handling	\$ 200.00	N	\$ 200.00



QUANTITY	DESCRIPTION	UNIT PRICE	TAXABLE?	AMOUNT
			SUBTOTAL	\$ 75,517.00
			TAX RATE	8.25%
			SALES TAX	\$ -
			OTHER	\$ -
			TOTAL	\$ 75,517.00

Accepted by:

Accepted Date

**THANK YOU FOR YOUR BUSINESS!**



## **Lease Proposal Quote**

**Lessee:** City of Lorena, Texas

**Equipment:** Dell Equipment

**Equipment Cost:** \$75,517.00

**Lease Term:** 36 Months

**Payment:** \$2,177.00

**Advance Rentals:** Last

**Lease Type:** FMV

**Vendor:** Extraco Technology – Patrick Johnson

Kevin, all quotes are subject to credit and equipment approval and are valid for 30 days. Payments do not include local tax ramifications. In addition to the above there is a one-time charge of \$275.00 that covers all documentation and processing fees pertaining to your lease

Please let me know how you would like to proceed. I can be reached at (904) 473-5413. I appreciate the opportunity to be of service, and I look forward to working with you.

Sincerely,

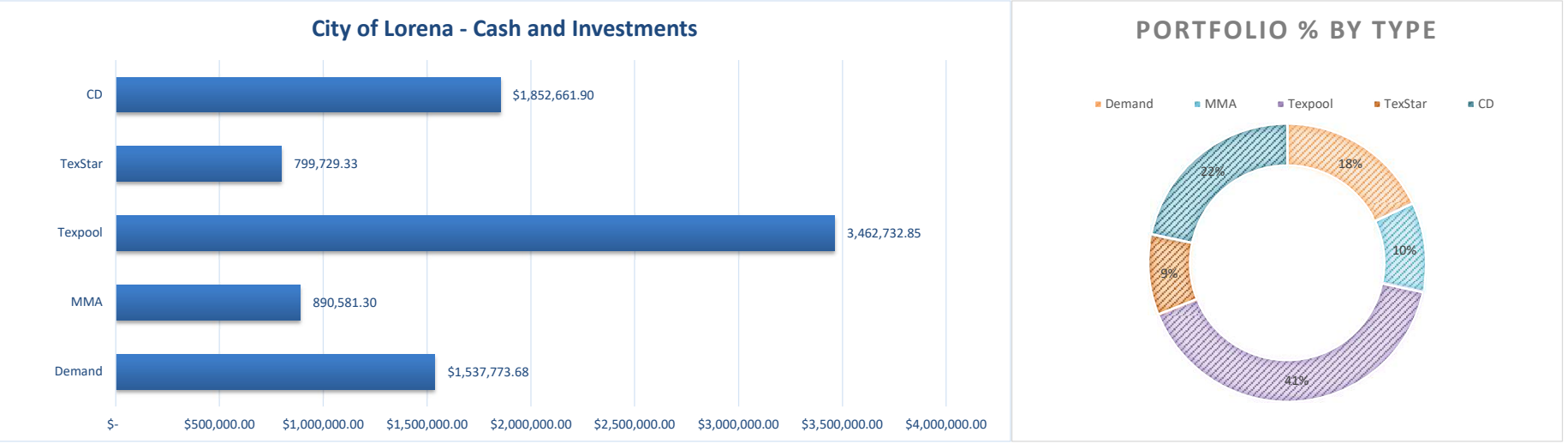
Tom Tensfeldt  
DDI Capital Inc.  
Managing Director  
tomt@ddicapitalinc.com  
4/8/25

**CITY OF LORENA**  
**SUMMARY OF CASH AND INVESTMENTS - CORRECTED FOR CD INTEREST**  
**03/31/25**

	<b>Balance 9/30/2024</b>	<b>Balance 12/31/2024</b>	<b>Balance 3/31/2025</b>	<b>Balance 6/30/2025</b>	<b>Balance 9/30/2025</b>	<b>Net Change</b>	<b>Calculated Avg Int Rate</b>	<b>Maturity</b>
<b>CASH</b>								
Cash - Pooled Operating Acct	\$ 1,106,737.43	\$ 1,129,738.49	\$ 1,185,834.63	\$ -	\$ -	\$ 79,097.20	0.010%	Demand
Cash - Emergency Checking (FNBCT)	\$ 147,950.64	\$ 148,342.55	\$ 148,726.94	\$ -	\$ -	\$ 776.30	1.036%	Demand
Cash - Money Market Acct	828,232.18	634,713.74	890,581.30	-	-	62,349.12	3.690%	Demand
Cash - Savings/Share (GENCO)	5.00	5.00	5.00	-	-	-	0.000%	Demand
Cash - Payroll	-	-	-	-	-	-	0.000%	Demand
<b>TOTAL UNRESTRICTED CASH</b>	<b>\$ 2,082,925.25</b>	<b>\$ 1,912,799.78</b>	<b>\$ 2,225,147.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 142,222.62</b>		
<b>RESTRICTED CASH</b>								
Restricted Cash - Forfeiture Funds	\$ 67,880.84	\$ 67,888.43	\$ 67,890.10	\$ -	\$ -	\$ 9.26	0.010%	Demand
Restricted CD (8mo) - Treasury CD #xxx3378	207,639.12	207,639.12	207,639.12	-	-	-	3.850%	9/30/2025
<b>TOTAL RESTRICTED CASH</b>	<b>\$ 275,519.96</b>	<b>\$ 275,527.55</b>	<b>\$ 275,529.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9.26</b>		
<b>INVESTMENTS</b>								
Extraco CD (18 mo) - UF DS #xxxx4554	\$ 53,604.18	\$ 53,604.18	\$ 55,388.83			\$ 1,784.65	4.500%	8/3/2026
Extraco CD (18 mo) - UF DS #xxxx3875	54,700.85	56,517.66	57,066.73			2,365.88	4.000%	6/3/2026
Extraco CD (18 mo) - GF DS #xxxx3947	55,060.73	56,886.39	57,439.04			2,378.31	4.000%	6/10/2026
Extraco CD (8 mo) - GF CP #xxxx2792	150,000.00	150,000.00	150,000.00			-	4.500%	4/8/2025
Extraco CD (8mo) - GF CP #xxxx3129	250,000.00	250,000.00	250,000.00			-	4.500%	5/3/2025
Extraco CD (8mo) - UF CP #xxxx3130	250,000.00	250,000.00	250,000.00			-	4.500%	5/3/2025
TFNB CD (12mo) - GF CP #58960	-	200,000.00	202,394.52			202,394.52	4.750%	10/28/2025
TFNB CD (12mo) - UF CP #56209	-	200,000.00	202,394.52			202,394.52	4.750%	10/28/2025
FNBCT CD (12 mo) - UF DS #xx2131	54,135.06	54,714.98	55,301.10			1,166.04	4.250%	5/17/2025
Genco CD (12 mo) - GF #xx1632	10,510.27	10,658.48	10,737.35			227.08	3.650%	10/19/2025
Texpool - Pooled Investment	805,462.06	815,113.04	823,909.04			18,446.98	4.417%	Demand
TexStar - Pooled Investment	631,430.98	638,966.02	645,864.70			14,433.72	4.422%	Demand
Texpool - Sidewalk Reserve	14,551.35	14,725.70	14,895.82			344.47	4.417%	Demand
Texpool - 2022 Street Bonds	211,075.53	213,604.49	73,358.83			(137,716.70)	4.417%	Demand
Texpool - GF Equipment Reserve	363,314.97	368,035.92	433,800.15			70,485.18	4.417%	Demand
Texpool - Park Land Ded Reserve	22,613.48	22,907.32	23,154.52			541.04	4.417%	Demand
Texpool - GF Capital Project Reserve	538,649.61	343,050.06	284,959.33			(253,690.28)	4.417%	Demand
Texpool - UF Equipment Reserve	397,475.70	402,238.13	400,614.00			3,138.30	4.417%	Demand
Texpool - UF Meter Reserve	15,730.29	15,918.77	16,090.67			360.38	4.417%	Demand
Texpool - UF Capital Projects	731,886.54	740,655.85	748,648.35			16,761.81	4.417%	Demand
Texpool - Impact Fees	26,471.43	26,788.61	27,077.69			606.26	4.417%	Demand
Texpool - 2018 TIRZ	199,868.36	202,263.09	24,324.73			(175,543.63)	4.417%	Demand
Texpool - UF Debt Service	150,878.21	152,686.03	154,333.68			3,455.47	4.417%	Demand
TexStar - UF Debt Service	150,426.07	152,221.16	153,864.63			3,438.56	4.422%	Demand
<b>TOTAL INVESTMENTS</b>	<b>\$ 5,137,845.67</b>	<b>\$ 5,391,555.88</b>	<b>\$ 5,115,618.23</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (22,227.44)</b>		
<b>SUB-TOTAL CASH AND INVESTMENTS</b>	<b>\$ 7,496,290.88</b>	<b>\$ 7,579,883.21</b>	<b>\$ 7,616,295.32</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,004.44</b>		

**ECONOMIC DEVELOPMENT CORPORATION, LORENA, TEXAS**  
**SUMMARY OF CASH AND INVESTMENTS**  
**03/31/25**

	Balance 9/30/2024	Balance 12/31/2024	Balance 3/31/2025	Balance 6/30/2025	Balance 9/30/2025	Net Change	Calculated Avg Int Rate	Maturity
Restricted Cash - EDC Checking	\$ 364,531.51	\$ -	\$ -			\$ (364,531.51)	0.000%	Demand
Cash - Pooled Operating Acct		\$ 115,102.75	\$ 135,317.01			135,317.01	0.010%	Demand
Money Market Account	64,497.96	-	-			(64,497.96)	0.000%	Demand
TFNB CD (6mo) - 51413		175,000.00	177,205.48			177,205.48	5.000%	5/7/2025
TFNB CD (12mo) - 54438		175,000.00	177,095.21			177,095.21	4.750%	11/7/2025
Texpool - EDC	427,769.14	432,894.58	437,566.04			9,796.90	4.417%	Demand
<b>SUB-TOTAL CASH AND INVESTMENTS</b>	<b>\$ 856,798.61</b>	<b>\$ 897,997.33</b>	<b>\$ 927,183.74</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,385.13</b>		
<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$ 8,353,089.49</b>	<b>\$ 8,477,880.54</b>	<b>\$ 8,543,479.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 190,389.57</b>		



I certify that, to the best of my knowledge, the above schedule accurately reflects the cash and investments held by the City of Lorena.

*Linda Klump*

---

Linda Klump  
Finance Officer

*Kevin A. Neal*

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Kevin A. Neal  
City Manager

City of Lorena  
Combined Funds  
**March 31, 2025**

	Page #	FUND #	Total Revenues	Total Expenditures	Net Rev/Exp
General Fund	2	10	1,423,078.72	1,047,635.91	375,442.81
Designated Revenue Fund	3	15	24,715.55	45,690.00	(20,974.45)
Street Maintenance Fund	4	19	76,377.94	75,465.80	912.14
Economic Development Fund	5	20	81,669.81	4,791.19	76,878.62
TIRZ Debt Service Fund	6	24	179,374.75	179,374.75	-
TIRZ Project Fund	7	25	161,850.43	190,734.75	(28,884.32)
Gen Fund Capital Project Fund	8	30	83,572.40	183,651.41	(100,079.01)
Gen Fund Debt Service Fund	9	40	324,263.63	243,500.00	80,763.63
Utility Fund	10	50	1,392,736.81	1,424,440.61	(31,703.80)
Sanitation Fund	11	51	166,471.75	158,099.78	8,371.97
ARPA Grant Fund	12	52	461,139.55	461,139.55	-
Utility Fund Capital Project Fund	13	53	76,916.86	38,034.54	38,882.32
Utility Fund Debt Service Fund	14	54	114,998.35	42,909.01	72,089.34
COMBINED FUNDS			4,567,166.55	4,095,467.30	471,699.25

City of Lorena  
General Fund - Fund 10  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Property Taxes	686,730.00	399,976.09	258,072.29	(12,897.47)	8,472.72	253,647.54	653,623.63	33,106.37	4.82%
Miscellaneous Taxes	450,200.00	126,014.79	45,340.32	80,533.03	36,097.16	161,970.51	287,985.30	162,214.70	36.03%
Franchise Taxes	175,200.00	48,183.59	1,155.22	40,846.58	12,057.25	54,059.05	102,242.64	72,957.36	41.64%
Permits	25,000.00	14,014.12	1,890.03	4,598.39	3,406.97	9,895.39	23,909.51	1,090.49	4.36%
Intergovernmental Revenue	307,935.00	91,523.02	-	-	71,738.85	71,738.85	163,261.87	144,673.13	46.98%
Charges & Fees	2,500.00	120.25	15,814.05	34.00	140.37	15,988.42	16,108.67	(13,608.67)	-544.35%
Fines	225,000.00	48,935.00	16,950.97	10,907.36	14,414.93	42,273.26	91,208.26	133,791.74	59.46%
Interest	40,000.00	8,124.06	2,505.38	2,244.96	2,552.86	7,303.20	15,427.26	24,572.74	61.43%
Other Revenues	208,925.00	34,993.22	11,546.93	11,533.93	11,237.50	34,318.36	69,311.58	139,613.42	66.82%
<b>Total Revenues</b>	<b>2,121,490.00</b>	<b>771,884.14</b>	<b>353,275.19</b>	<b>137,800.78</b>	<b>160,118.61</b>	<b>651,194.58</b>	<b>1,423,078.72</b>	<b>698,411.28</b>	<b>32.92%</b>
Administration	688,917.00	181,982.74	59,475.01	46,244.57	43,923.52	149,643.10	331,625.84	357,291.16	51.86%
Police	1,330,066.00	198,627.29	87,564.48	82,322.46	50,978.13	220,865.07	419,492.36	910,573.64	68.46%
PD School Resource	-	127,765.01	48,152.43	30,548.84	26,988.23	105,689.50	233,454.51	(233,454.51)	100.00%
Volunteer Fire	47,348.00	17,614.33	1,938.72	10,820.74	(318.54)	12,440.92	30,055.25	17,292.75	36.52%
Streets & Parks	55,159.00	11,961.05	10,561.37	3,449.28	7,036.25	21,046.90	33,007.95	22,151.05	40.16%
<b>Total Expenditures</b>	<b>2,121,490.00</b>	<b>537,950.42</b>	<b>207,692.01</b>	<b>173,385.89</b>	<b>128,607.59</b>	<b>509,685.49</b>	<b>1,047,635.91</b>	<b>1,073,854.09</b>	<b>50.62%</b>
<b>Net Rev/Expend</b>	<b>-</b>	<b>233,933.72</b>	<b>145,583.18</b>	<b>(35,585.11)</b>	<b>31,511.02</b>	<b>141,509.09</b>	<b>375,442.81</b>	<b>(375,442.81)</b>	

Property Taxes:	Semi-Annual allocation to TIRZ per McLennan Co (Feb)
Miscellaneous Taxes:	Sales Tax quarterly remittance (Feb)
Franchise Taxes:	Electric (quarterly, Feb), Communications (quarterly, Feb), Atmos (annual, Mar)
Intergovernmental Revenue	Includes LISD reimbursement accrual (Mar)
Charges and Fees:	Development Reimb (Jan)
Fines:	Revenue reports collections (not citations)
Interest:	
All Departments:	3 pay periods (Jan)
Administration:	Annual Audit (Feb)
Police:	Dispatch annual pmt (Feb), K9 (Jan), understaffed (Mar)
PD School Resource:	SRO related expenses
Volunteer Fire:	Dispatch svc annual pmt (Feb), Insurance rebate - FD vehicles (Mar)
Streets & Parks:	MS4 Eng (Jan), Street Maint (Jan, Mar)

City of Lorena  
Designated Revenue Fund - Fund 15  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Intergovernmental Rev	34,500.00	-		22,597.95		22,597.95	22,597.95	11,902.05	34.50%
Interest	-	7.59	0.61	0.52	0.54	1.67	9.26	(9.26)	100.00%
Other Revenue	-	-			2,108.34	2,108.34	2,108.34	(2,108.34)	100.00%
Total Revenues	34,500.00	7.59	0.61	22,598.47	2,108.88	24,707.96	24,715.55	9,784.45	28.36%
State Forfeiture						-	-	-	0.00%
Treasury Forfeiture	76,000.00	30,130.60	15,559.40	-		15,559.40	45,690.00	30,310.00	39.88%
Opioid Abatement	-	-				-	-	-	0.00%
Total Expenditures	76,000.00	30,130.60	15,559.40	-	-	15,559.40	45,690.00	30,310.00	39.88%
Net Rev/Expend	(41,500.00)	(30,123.01)	(15,558.79)	22,598.47	2,108.88	9,148.56	(20,974.45)	(20,525.55)	

NEW FUND CREATED TO RECORD FORFEITURE EXPENDITURES

Intergovernment Rev	Body Worn Camera grant receipt (Feb)
Other Rev	Forfeiture (Mar)
Treasury Forfeiture	Body Worn Camera expenses (Jan)
Opioid Abatement	

City of Lorena  
Street Maintenance Fund - Fund 19  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Misc Taxes	138,844.00	15,659.03	16,996.04	30,199.89	13,522.98	60,718.91	76,377.94	62,466.06	44.99%
Interest	-	-	-	-	-	-	-	-	0.00%
Other Revenue	-	-	-	-	-	-	-	-	0.00%
Total Revenues	138,844.00	15,659.03	16,996.04	30,199.89	13,522.98	60,718.91	76,377.94	62,466.06	44.99%
Street Maintenance	150,000.00	15,007.30	47,736.00	12,262.50	460.00	60,458.50	75,465.80	74,534.20	49.69%
Total Expenditures	150,000.00	15,007.30	47,736.00	12,262.50	460.00	60,458.50	75,465.80	74,534.20	49.69%
Net Rev/Expend	(11,156.00)	651.73	(30,739.96)	17,937.39	13,062.98	260.41	912.14	(12,068.14)	

NEW FUND CREATED TO RECORD STREET MAINTENANCE FUND SALES TAX AND EXPENSES

Misc Taxes           Sales Tax quarterly remittance (Feb)  
Street Mainenance   Planned street project - Cindy engineering and construction



City of Lorena  
Economic Development Corporation - Fund 20  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Miscellaneous Taxes	86,156.00	47,319.44	5,665.35	10,066.63	4,507.66	20,239.64	67,559.08	18,596.92	21.59%
Interest	20,000.00	5,135.16	1,615.93	5,753.45	1,606.19	8,975.57	14,110.73	5,889.27	29.45%
Total Revenues	106,156.00	52,454.60	7,281.28	15,820.08	6,113.85	29,215.21	81,669.81	24,486.19	23.07%
Economic Development	192,966.00	4,762.39	9.60	9.60	9.60	28.80	4,791.19	188,174.81	97.52%
Total Expenditures	192,966.00	4,762.39	9.60	9.60	9.60	28.80	4,791.19	188,174.81	97.52%
Net Rev/Expend	(86,810.00)	47,692.21	7,271.68	15,810.48	6,104.25	29,186.41	76,878.62	(163,688.62)	
Miscellaneous Taxes:	Sales Tax quarterly remittance (Feb)								
Interest:	CD Interest (Feb)								
Economic Development:									

City of Lorena  
TIRZ Debt Service - Fund 24  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Other Revenue	249,900.00	-	-	179,374.75	-	179,374.75	179,374.75	70,525.25	28.22%
Total Revenues	249,900.00	-	-	179,374.75	-	179,374.75	179,374.75	70,525.25	28.22%
TIRZ CO 2017	155,775.00	1,427.25	-	110,185.00	-	110,185.00	111,612.25	44,162.75	28.35%
TIRZ CO 2018	94,125.00	825.00	-	66,937.50	-	66,937.50	67,762.50	26,362.50	28.01%
Total Expenditures	249,900.00	2,252.25	-	177,122.50	-	177,122.50	179,374.75	70,525.25	28.22%
Net Rev/Expend	-	(2,252.25)	-	2,252.25	-	2,252.25	-	-	

Other Rev: Transfer from TIRZ for Debt Service  
TIRZ CO 2017: Semiannual Debt Service Pmt and paying agent fees  
TIRZ CO 2018: Semiannual Debt Service Pmt and paying agent fees

City of Lorena  
TIRZ Project Fund - Fund 25  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Property Tax	143,778.00	-		133,479.80		133,479.80	133,479.80	10,298.20	7.16%
Misc Taxes	6,000.00	10,534.50	3,798.52	5,361.53	4,844.96	14,005.01	24,539.51	(18,539.51)	-308.99%
Contributions	-	-		-		-	-	-	0.00%
Interest	-	2,394.73	754.44	592.73	89.22	1,436.39	3,831.12	(3,831.12)	100.00%
Other Revenue	-	-				-	-	-	0.00%
<b>Total Revenues</b>	<b>149,778.00</b>	<b>12,929.23</b>	<b>4,552.96</b>	<b>139,434.06</b>	<b>4,934.18</b>	<b>148,921.20</b>	<b>161,850.43</b>	<b>(12,072.43)</b>	<b>-8.06%</b>
 Administration	 21,250.00	 4,437.50	 1,312.50	 1,312.50	 4,297.50	 6,922.50	 11,360.00	 9,890.00	 46.54%
Sanitary Sewer Proj	155,775.00	-		111,612.25		111,612.25	111,612.25	44,162.75	28.35%
Basin G Exp Proj	94,125.00	-		67,762.50		67,762.50	67,762.50	26,362.50	28.01%
<b>Total Expenditures</b>	<b>271,150.00</b>	<b>4,437.50</b>	<b>1,312.50</b>	<b>180,687.25</b>	<b>4,297.50</b>	<b>186,297.25</b>	<b>190,734.75</b>	<b>80,415.25</b>	<b>29.66%</b>
 <b>Net Rev/Expend</b>	 <b>(121,372.00)</b>	 <b>8,491.73</b>	 <b>3,240.46</b>	 <b>(41,253.19)</b>	 <b>636.68</b>	 <b>(37,376.05)</b>	 <b>(28,884.32)</b>	 <b>(92,487.68)</b>	
Property Tax:	Semi-Annual allocation to TIRZ per McLennan Co (Feb)								
Misc Tax:	Sales Tax (70% in zone)								
Expenditures:	Debt Service Transfer (Feb), Arbitrage Calc (Mar)								

City of Lorena  
General Fund Capital Projects - Fund 30  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Intergovernmental Revenue	-	-				-	-	-	0.00%
Fines & Contributions	-	-				-	-	-	0.00%
Interest	56,700.00	16,375.27	7,240.13	4,018.51	4,384.47	15,643.11	32,018.38	24,681.62	43.53%
Other Revenues	102,908.00	25,827.01	8,575.67	8,575.67	8,575.67	25,727.01	51,554.02	51,353.98	49.90%
Total Revenues	159,608.00	42,202.28	15,815.80	12,594.18	12,960.14	41,370.12	83,572.40	76,035.60	47.64%
Equip - Police	115,000.00	54,461.83			183.89	183.89	54,645.72	60,354.28	52.48%
Equip - Streets	14,000.00	14,514.00				-	14,514.00	(514.00)	-3.67%
CP - Buildings	196,000.00	-				-	-	196,000.00	100.00%
CP - Administration	45,000.00	-			3,999.99	3,999.99	3,999.99	41,000.01	91.11%
Street Bond Funds	-	-	109,091.70		1,400.00	110,491.70	110,491.70	(110,491.70)	100.00%
Total Expenditures	370,000.00	68,975.83	109,091.70	-	5,583.88	114,675.58	183,651.41	186,348.59	50.36%
Net Rev/Expend	(210,392.00)	(26,773.55)	(93,275.90)	12,594.18	7,376.26	(73,305.46)	(100,079.01)	(110,312.99)	

Fines & Contributions:

Interest:	CD interest (Jan)
Equip - Police	Vehicle (Oct)
Equip - Streets	Mower (Oct)
CP - Build	
CP - Admin	Ordinance Codification project (multi-year) (Mar)
Street Bond Funds	Utilize street Bonds for Cindy Lane project (Jan), Arbitrage calc (Mar)

City of Lorena  
General Fund Debt Service - Fund 40  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Property Taxes	335,826.00	196,292.39	126,648.58	(6,322.85)	4,180.77	124,506.50	320,798.89	15,027.11	4.47%
Interest	2,000.00	2,297.75	148.73	133.72	884.54	1,166.99	3,464.74	(1,464.74)	-73.24%
Other Revenues	-	-	-	-	-	-	-	-	0.00%
Total Revenues	337,826.00	198,590.14	126,797.31	(6,189.13)	5,065.31	125,673.49	324,263.63	13,562.37	4.01%
Debt Service	334,500.00	-	-	243,500.00	-	243,500.00	243,500.00	91,000.00	27.20%
Total Expenditures	334,500.00	-	-	243,500.00	-	243,500.00	243,500.00	91,000.00	27.20%
Net Rev/Expend	3,326.00	198,590.14	126,797.31	(249,689.13)	5,065.31	(117,826.51)	80,763.63	(77,437.63)	

Property Taxes: Semi-Annual allocation to TIRZ per McLennan Co (Feb)  
Interest:  
Debt Service: Semi-Annual Debt Pmt (Feb)

City of Lorena  
Utility Fund - Fund 50  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Charges & Fees	2,453,135.00	681,836.23	220,226.86	231,745.64	245,017.66	696,990.16	1,378,826.39	1,074,308.61	43.79%
Interest	5,000.00	181.30	42.20	37.46	207.90	287.56	468.86	4,531.14	90.62%
Other Revenues	580,810.00	7,951.55	1,741.67	1,941.67	1,806.67	5,490.01	13,441.56	567,368.44	97.69%
Total Revenues	3,038,945.00	689,969.08	222,010.73	233,724.77	247,032.23	702,767.73	1,392,736.81	1,646,208.19	54.17%
Water Service	1,106,984.00	310,587.74	92,846.50	97,793.75	93,606.41	284,246.66	594,834.40	512,149.60	46.27%
Sewer Service	1,080,851.00	187,192.92	98,387.60	84,967.78	87,468.64	270,824.02	458,016.94	622,834.06	57.62%
Administration	851,110.00	206,433.46	62,854.38	53,575.57	48,725.86	165,155.81	371,589.27	479,520.73	56.34%
Total Expenditures	3,038,945.00	704,214.12	254,088.48	236,337.10	229,800.91	720,226.49	1,424,440.61	1,614,504.39	53.13%
Net Rev/Expend	-	(14,245.04)	(32,077.75)	(2,612.33)	17,231.32	(17,458.76)	(31,703.80)	31,703.80	

Charges & Fees:

Interest:

Other Revenues:

Water Service:

Meter Purchase (Feb)

Sewer Service:

WW Liftstation Repair (Jan)

Administration:

3 pay periods (Jan), Understaffed - 2 of 3 (Oct), 1 of 3 (Feb)

City of Lorena  
Sanitation Fund - Fund 51  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Charges & Fees	297,700.00	82,838.14	27,443.01	27,400.08	27,361.75	82,204.84	165,042.98	132,657.02	44.56%
Interest	-	607.08	191.25	171.95	282.13	645.33	1,252.41	(1,252.41)	100.00%
Other Revenues	117.00	142.35	17.27	8.40	8.34	34.01	176.36	(59.36)	-50.74%
Total Revenues	297,817.00	83,587.57	27,651.53	27,580.43	27,652.22	82,884.18	166,471.75	131,345.25	44.10%
Sanitation	297,817.00	79,430.34	26,254.84	26,205.10	26,209.50	78,669.44	158,099.78	139,717.22	46.91%
Total Expenditures	297,817.00	79,430.34	26,254.84	26,205.10	26,209.50	78,669.44	158,099.78	139,717.22	46.91%
Net Rev/Expend	-	4,157.23	1,396.69	1,375.33	1,442.72	4,214.74	8,371.97	(8,371.97)	

Charges & Fees:  
Interest:  
Other Revenue:  
Sanitation:

City of Lorena  
ARPA - SLFRF Funds - Fund 52  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Grants	681,000.00	-	-	327,003.80	134,135.75	461,139.55	461,139.55	219,860.45	32.28%
Total Revenues	681,000.00	-	-	327,003.80	134,135.75	461,139.55	461,139.55	219,860.45	32.28%
Water Projects	195,000.00	111,062.30	38,350.95	825.00	12,400.75	51,576.70	162,639.00	32,361.00	16.60%
Sewer Projects	-	-	-	-	-	-	-	-	0.00%
Sub Rcp Project	486,000.00	270,000.55	-	28,500.00	-	28,500.00	298,500.55	187,499.45	38.58%
Total Expenditures	681,000.00	381,062.85	38,350.95	29,325.00	12,400.75	80,076.70	461,139.55	219,860.45	32.28%
Net Rev/Expend	-	(381,062.85)	(38,350.95)	297,678.80	121,735.00	381,062.85	-	-	

Grants:	Recognized income for Engineering/Construction Expenses, Sub Rept Match
Water Projects:	Water line relocate engineering and construction
Sewer Projects:	Rehab sewer line engineering (Discontinued)
Sub Rcp Project:	Generator engineering and construction



City of Lorena  
Utility Fund Capital Projects - Fund 53  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Grants	-	-	-	-	-	-	-	-	0.00%
Interest	72,200.00	22,419.48	9,459.34	6,323.06	6,776.98	22,559.38	44,978.86	27,221.14	37.70%
Other Revenues	63,876.00	15,969.00	5,323.00	5,323.00	5,323.00	15,969.00	31,938.00	31,938.00	50.00%
Total Revenues	136,076.00	38,388.48	14,782.34	11,646.06	12,099.98	38,528.38	76,916.86	59,159.14	43.48%
Impact Fee Expenses	-	-	-	-	-	-	-	-	0.00%
Equip - Water/Sewer Admin	-	2,739.73	-	-	-	-	2,739.73	(2,739.73)	100.00%
CP - Water	171,000.00	15,275.00	5,375.00	5,170.00	9,474.81	20,019.81	35,294.81	135,705.19	79.36%
CP - Sewer	603,110.00	-	-	-	-	-	-	603,110.00	100.00%
CP - Water/Sewer Admin	304,000.00	-	-	-	-	-	-	304,000.00	100.00%
Total Expenditures	1,078,110.00	18,014.73	5,375.00	5,170.00	9,474.81	20,019.81	38,034.54	1,040,075.46	96.47%
Net Rev/Expend	(942,034.00)	20,373.75	9,407.34	6,476.06	2,625.17	18,508.57	38,882.32	(980,916.32)	
Interest:	CD int (Jan)								
Other Revenue:									
Equip - Water/Sewer Admin	Lights for FY 24 vehicle								
CP - Water	Downtown Water Storage repair (Jan), Grant Match ARPA sub (Feb, Mar)								
CP - Sewer									
CP - Water/Sewer Admin									

City of Lorena  
Utility Fund Debt Service - Fund 54  
March 31, 2025

	10/01/24 Budget	12/31/24 YTD	Jan-25	Feb-25	Mar-25	Quarter Total	03/31/25 YTD	Remaining Budget	
Interest	24,000.00	8,325.07	1,869.34	4,040.69	2,201.79	8,111.82	16,436.89	7,563.11	31.51%
Other Revenues	197,123.00	49,280.73	16,426.91	16,426.91	16,426.91	49,280.73	98,561.46	98,561.54	50.00%
Total Revenues	221,123.00	57,605.80	18,296.25	20,467.60	18,628.70	57,392.55	114,998.35	106,124.65	47.99%
Debt Service	198,123.00	3,702.75	-	37,806.26	1,400.00	39,206.26	42,909.01	155,213.99	78.34%
Total Expenditures	198,123.00	3,702.75	-	37,806.26	1,400.00	39,206.26	42,909.01	155,213.99	78.34%
Net Rev/Expend	23,000.00	53,903.05	18,296.25	(17,338.66)	17,228.70	18,186.29	72,089.34	(49,089.34)	

Interest: CD Interest (Feb)  
Debt Service: Semi-annual debt pmt (Feb), Arbitrage calc (Mar)

**ORDINANCE NO. 2025-0421-01**

**AN ORDINANCE OF THE CITY OF LORENA, TEXAS  
ESTABLISHING MONTHLY AND YEARLY LIMITS ON THE  
AMOUNT OF TIME PERSONNEL ARE REQUIRED TO SPEND  
PROCESSING PUBLIC INFORMATION REQUESTS FROM A  
REQUESTOR.**

**WHEREAS**, the City of Lorena is entitled to establish reasonable monthly and yearly limits on the amount of time that personnel of the City are required to spend producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor, without recovering its costs attributable to that personnel time;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LORENA, TEXAS AS FOLLOWS:**

**SECTION 1:** The City of Lorena hereby establishes a yearly time limit on the amount of time that personnel of the City are required to spend producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor, without recovering its costs attributable to that personnel time. This yearly time limit is thirty-six (36) hours during a twelve (12) month period that corresponds to the fiscal year of the City of Lorena.

**SECTION 2:** The City of Lorena hereby establishes a monthly time limit on the amount of time that personnel of the City are required to spend producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor, without recovering its costs attributable to that personnel time. This monthly time limit of fifteen (15) hours for a one (1) month period that corresponds to the fiscal year of the City of Lorena.

**SECTION 3:** Having established the time limits set forth above, the provisions of Section 552.275 *Texas Government Code* shall apply to any public information request where the time limits set forth herein are exceeded.

**PASSED** on this the 21<sup>st</sup> day of April, 2025.

**CITY OF LORENA, TEXAS**

By: \_\_\_\_\_  
Tommy Ross, Mayor

ATTEST:

\_\_\_\_\_  
Monica Hendrix, City Secretary

Vernon's Texas Statutes and Codes Annotated

Government Code (Refs & Annos)

Title 5. Open Government; Ethics (Refs & Annos)

Subtitle A. Open Government

Chapter 552. Public Information (Refs & Annos)

Subchapter F. Charges for Providing Copies of Public Information (Refs & Annos)

V.T.C.A., Government Code § 552.275

§ 552.275. Requests That Require Large Amounts of Employee or Personnel Time

Currentness

(a) A governmental body may establish reasonable monthly and yearly limits on the amount of time that personnel of the governmental body are required to spend producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor, without recovering its costs attributable to that personnel time.

(a-1) For purposes of this section, all county officials who have designated the same officer for public information may calculate the amount of time that personnel are required to spend collectively for purposes of the monthly or yearly limit.

(b) A yearly time limit established under Subsection (a) may not be less than 36 hours for a requestor during the 12-month period that corresponds to the fiscal year of the governmental body. A monthly time limit established under Subsection (a) may not be less than 15 hours for a requestor for a one-month period.

(c) In determining whether a time limit established under Subsection (a) applies, any time spent complying with a request for public information submitted in the name of a minor, as defined by [Section 101.003\(a\), Family Code](#), is to be included in the calculation of the cumulative amount of time spent complying with a request for public information by a parent, guardian, or other person who has control of the minor under a court order and with whom the minor resides, unless that parent, guardian, or other person establishes that another person submitted that request in the name of the minor.

(d) If a governmental body establishes a time limit under Subsection (a), each time the governmental body complies with a request for public information, the governmental body shall provide the requestor with a written statement of the amount of personnel time spent complying with that request and the cumulative amount of time spent complying with requests for public information from that requestor during the applicable monthly or yearly period. The amount of time spent preparing the written statement may not be included in the amount of time included in the statement provided to the requestor under this subsection unless the requestor's time limit for the period has been exceeded.

(e) Subject to Subsection (e-1), if in connection with a request for public information, the cumulative amount of personnel time spent complying with requests for public information from the same requestor equals or exceeds the limit established by the governmental body under Subsection (a), the governmental body shall provide the requestor with a written estimate of the total cost, including materials, personnel time, and overhead expenses, necessary to comply with the request. The written

estimate must be provided to the requestor on or before the 10th day after the date on which the public information was requested. The amount of this charge relating to the cost of locating, compiling, and producing the public information shall be established by rules prescribed by the attorney general under [Sections 552.262\(a\)](#) and [\(b\)](#).

(e-1) This subsection applies only to a request made by a requestor who has made a previous request to a governmental body that has not been withdrawn, for which the governmental body has located and compiled documents in response, and for which the governmental body has issued a statement under Subsection (e) that remains unpaid on the date the requestor submits the new request. A governmental body is not required to locate, compile, produce, or provide copies of documents or prepare a statement under Subsection (e) in response to a new request described by this subsection until the date the requestor pays each unpaid statement issued under Subsection (e) in connection with a previous request or withdraws the previous request to which the statement applies.

(f) If the governmental body determines that additional time is required to prepare the written estimate under Subsection (e) and provides the requestor with a written statement of that determination, the governmental body must provide the written statement under that subsection as soon as practicable, but on or before the 10th day after the date the governmental body provided the statement under this subsection.

(g) If a governmental body provides a requestor with a written statement under Subsection (e) or (o) and the time limits prescribed by Subsection (a) regarding the requestor have been exceeded, the governmental body is not required to produce public information for inspection or duplication or to provide copies of public information in response to the requestor's request unless on or before the 10th day after the date the governmental body provided the written statement under that subsection, the requestor submits payment of the amount stated in the written statement provided under Subsection (e) or provides identification or submits payment as required by Subsection (o), as applicable.

(h) If the requestor fails or refuses to provide identification or submit payment under Subsection (g), the requestor is considered to have withdrawn the requestor's pending request for public information.

(i) This section does not prohibit a governmental body from providing a copy of public information without charge or at a reduced rate under [Section 552.267](#) or from waiving a charge for providing a copy of public information under that section.

(j) This section does not apply if the requestor is an individual who, for a substantial portion of the individual's livelihood or for substantial financial gain, gathers, compiles, prepares, collects, photographs, records, writes, edits, reports, investigates, processes, or publishes news or information for and is seeking the information for:

(1) dissemination by a news medium or communication service provider, including:

(A) an individual who supervises or assists in gathering, preparing, and disseminating the news or information; or

(B) an individual who is or was a journalist, scholar, or researcher employed by an institution of higher education at the time the person made the request for information; or

(2) creation or maintenance of an abstract plant as described by [Section 2501.004, Insurance Code](#).

(k) This section does not apply if the requestor is an elected official of the United States, this state, or a political subdivision of this state.

(l) This section does not apply if the requestor is a representative of a publicly funded legal services organization that is exempt from federal income taxation under [Section 501\(a\), Internal Revenue Code of 1986](#), as amended, by being listed as an exempt entity under Section 501(c)(3) of that code.

(m) In this section:

(1) “Communication service provider” has the meaning assigned by [Section 22.021, Civil Practice and Remedies Code](#).

(2) “News medium” means a newspaper, magazine or periodical, a book publisher, a news agency, a wire service, an FCC-licensed radio or television station or a network of such stations, a cable, satellite, or other transmission system or carrier or channel, or a channel or programming service for a station, network, system, or carrier, or an audio or audiovisual production company or Internet company or provider, or the parent, subsidiary, division, or affiliate of that entity, that disseminates news or information to the public by any means, including:

(A) print;

(B) television;

(C) radio;

(D) photographic;

(E) mechanical;

(F) electronic; and

(G) other means, known or unknown, that are accessible to the public.

(n) A governmental body may request photo identification from a requestor for the sole purpose of establishing that the requestor has not:

(1) exceeded a limit established by the governmental body under Subsection (a); and

(2) concealed the requestor's identity.

(o) A request for photo identification under Subsection (n) must include a statement under Subsection (e) applicable to the requestor who has exceeded a limit established by the governmental body and a statement that describes each specific reason why Subsection (n) may apply to the requestor. The governmental body shall accept as proof of a requestor's identification physical presentment of photo identification or an image of the photo identification that is transmitted electronically or through the mail. A requestor from whom a governmental body has requested photo identification under Subsection (n) may decline to provide identification and obtain the requested information by paying the charge assessed in the statement.

## Credits

Added by [Acts 2007, 80th Leg., ch. 1398, § 1, eff. June 15, 2007](#). Amended by [Acts 2009, 81st Leg., ch. 1383, § 1, eff. Sept. 1, 2009](#); [Acts 2017, 85th Leg., ch. 894 \(H.B. 3107\), § 3, eff. Sept. 1, 2017](#); [Acts 2023, 88th Leg., ch. 847 \(H.B. 3033\), § 8, eff. Sept. 1, 2023](#).

## Editors' Notes

### Relevant Additional Resources

Additional Resources listed below contain your search terms.

## HISTORICAL AND STATUTORY NOTES

Section 2 of [Acts 2007, 80th Leg., ch. 1398](#) provides:

“Section **552.275**, Government Code, as added by this Act, applies only to a request for public information under Chapter 552 of that code that is submitted to a governmental body in a fiscal year of that governmental body that begins on or after the effective date [June 15, 2007] of this Act.”

[Acts 2009, 81st Leg., ch. 1383](#) rewrote subsec. (j) which prior thereto read:

“(j) This section does not apply if the requestor is a representative of:

“(1) a radio or television station that holds a license issued by the Federal Communications Commission; or

“(2) a newspaper that is qualified under Section 2051.044 to publish legal notices or is a free newspaper of general circulation and that is published at least once a week and available and of interest to the general public in connection with the dissemination of news.”

### 2017 Legislation

[Acts 2017, 85th Leg., ch. 894 \(H.B. 3107\)](#) in (a), deleted “a” preceding “reasonable”, and substituted “monthly and yearly limits” for “limit”; added (a-1); in (b), in the first sentence, inserted “yearly”, and added the second sentence; in (d), in the first sentence, substituted “monthly or yearly” for “12-month”; in (e), in the first sentence, substituted “Subject to Subsection (e-1), if” for “If”; added (e-1); rewrote (g); in (h), substituted “payment” for “the written statement”; rewrote (j); and added (m). Prior thereto, (g) and (j) read:

“(g) If a governmental body provides a requestor with the written statement under Subsection (e), the governmental body is not required to produce public information for inspection or duplication or to provide copies of public information in response to the requestor’s request unless on or before the 10th day after the date the governmental body provided the written statement under that subsection, the requestor submits a statement in writing to the governmental body in which the requestor commits to pay the lesser of:

“(1) the actual costs incurred in complying with the requestor’s request, including the cost of materials and personnel time and overhead; or

“(2) the amount stated in the written statement provided under Subsection (e).”

“(j) This section does not apply if the requestor is an individual who, for a substantial portion of the individual’s livelihood or for substantial financial gain, gathers, compiles, prepares, collects, photographs, records, writes, edits, reports, investigates, processes, or publishes news or information for and is seeking the information for:

“(1) a radio or television broadcast station that holds a broadcast license for an assigned frequency issued by the Federal Communications Commission;

“(2) a newspaper that is qualified under Section 2051.044 to publish legal notices or is a free newspaper of general circulation and that is published at least once a week and available and of interest to the general public in connection with the dissemination of news;

“(3) a newspaper of general circulation that is published on the Internet by a news medium engaged in the business of disseminating news or information to the general public; or



“(4) a magazine that is published at least once a week or on the Internet by a news medium engaged in the business of disseminating news or information to the general public.”

Section 5 of [Acts 2017, 85th Leg., ch. 894 \(H.B. 3107\)](#) provides:

“The changes in law made by this Act apply only to a request for information that is received by a governmental body or an officer for public information on or after the effective date [Sept. 1, 2017] of this Act. A request for information that was received before the effective date of this Act is governed by the law in effect on the date the request was received, and the former law is continued in effect for that purpose.”

### 2023 Legislation

[Acts 2023, 88th Leg., ch. 847 \(H.B. 3033\)](#), § 8, amended (h) as follows:

“(h) If the requestor fails or refuses to provide identification or submit payment under Subsection (g), the requestor is considered to have withdrawn the requestor’s pending request for public information.”

[Acts 2023, 88th Leg., ch. 847 \(H.B. 3033\)](#), § 8, amended (d) as follows:

“(d) If a governmental body establishes a time limit under Subsection (a), each time the governmental body complies with a request for public information, the governmental body shall provide the requestor with a written statement of the amount of personnel time spent complying with that request and the cumulative amount of time spent complying with requests for public information from that requestor during the applicable monthly or yearly period. The amount of time spent preparing the written statement may not be included in the amount of time included in the statement provided to the requestor under this subsection unless the requestor’s time limit for the period has been exceeded.”

[Acts 2023, 88th Leg., ch. 847 \(H.B. 3033\)](#), § 8, amended (g) as follows:

“(g) If a governmental body provides a requestor with a ~~the~~ written statement under Subsection (e) or (o) and the time limits prescribed by Subsection (a) regarding the requestor have been exceeded, the governmental body is not required to produce public information for inspection or duplication or to provide copies of public information in response to the requestor’s request unless on or before the 10th day after the date the governmental body provided the written statement under that subsection, the requestor submits payment of the amount stated in the written statement provided under Subsection (e) or provides identification or submits payment as required by Subsection (o), as applicable.”

[Acts 2023, 88th Leg., ch. 847 \(H.B. 3033\)](#), § 8, added (n) and (o).

Section 13 of [Acts 2023, 88th Leg., ch. 847 \(H.B. 3033\)](#) provides:

“SECTION 13. The changes in law made by this Act to [Sections 552.103, 552.271, 552.272](#), and [552.275](#), Government Code, apply only to a request for information that is received by a governmental body or an officer for public information on or after the effective date of this Act. A request for information that was received before the effective date of this Act is governed by the law in effect on the date the request was received, and the former law is continued in effect for that purpose.”

Relevant Notes of Decisions (1)

[View all 1](#)

Notes of Decisions listed below contain your search terms.

**Radio station exception**

The “radio station” exception to section **552.275** of the Government Code encompasses a person who holds an amateur radio station license issued by the Federal Communications Commission. [Tex. Atty. Gen. Op., No. GA-0669 \(2008\)](#).

V. T. C. A., Government Code § **552.275**, TX GOVT § **552.275**

Current through the end of the 2023 Regular, Second, Third and Fourth Called Sessions of the 88th Legislature, and the Nov. 7, 2023 general election.

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End of Document

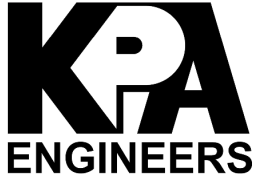
© 2025 Thomson Reuters. No claim to original U.S. Government Works.

**Subject:** Discussion and possible action to accept the 2024 Street Improvement Project for Cindy Lane as complete and begin the 1-year warranty period.

**Background Information:** In September 2024, the City of Lorena awarded the 2024 Street Improvement Project in the amount of \$174,900.00 to Kasparian Underground. As of April 14, 2025, the project was set to close out in the amount of \$202,309. There was a total of four (4) change orders totaling \$27,409.00 for this project. The two primary reasons for the change orders were to address the fact that we chose to widen the full width of the road to 21 feet. This widening of the road caused the City to need an additional 125 SY of asphalt and for two driveways to receive concrete drive approaches. These two additional scopes of work cost \$22,209.

**Current Finding:** The City Engineer, Mr. John Simcik, has made a formal recommendation that the City of Lorena accept the 2024 street improvement project as complete on March 20, 2025. This is the first project funded by the reallocation of sales tax.

**Recommendation:** The City of Lorena City Engineer recommends acceptance.



19 North Main Street • Temple, TX 76501 • (254) 773-3731  
800 South Austin Ave • Georgetown, TX 78626 • (512) 819-9478

March 20, 2025

Mr. Kevin Neal  
City of Lorena  
107-A South Frontage Road  
Lorena, Texas 76655

Re: City of Lorena  
2024 Street Improvements  
Final Walkthrough

Dear Mr. Neal:

A final walkthrough was conducted on January 13, 2025. All punchlist items have since been completed. At this time, we recommend acceptance of the public infrastructure associated with the referenced project by the City of Lorena and commencement of the 1-year warranty period.

If you have any questions or comments, please call.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John A. Simcik', is placed below the word 'Sincerely,'.

John A. Simcik, P.E., C.F.M.  
Principal  
[jsimcik@kpaengineers.com](mailto:jsimcik@kpaengineers.com)

**Subject:** Discussion and possible action to accept the Frontage Road Water Line Improvement Project as complete and begin the 1-year warranty period retroactive from February 16, 2025.

**Background Information:** In August 2024, the City of Lorena awarded the Frontage Road Water Line Improvements project in the amount of \$149,439.00 to Southern Contractors Group LLC. As of April 14, 2025, the project was set to close out in the amount of \$153,435. There was only one change order totaling \$4,000.00 for this project. This change order was due to the fact that there were three service valves specified for this length of water main; however, in the bid tabulation and specifications, only two valves were specified. The contractor and city agreed to pay the same lump sum amount for the third valve as the contractor bid for the other two.

**Current Finding:** MRB Group's Engineer, Mr. Armand Hunt, has made a formal recommendation that the City of Lorena accept the Frontage Road water line improvements project as complete on April 1, 2025, and retroactively accept the 1-year warranty period beginning February 16, 2025. Federal funds from the American Rescue Plan Act funded this project, with no local funds contributed.

**Recommendation:** MRB Group's Engineer, Mr. Armand Hunt, recommends acceptance.



SOUTHERN CONTRACTORS  
-----Group-----  
2502 Industrial Blvd.  
Palestine, Texas 75801  
(903)727-0399

February 25, 2025

Mr. Armand Hunt, P.E.  
303 W. Calhoun Ave  
Temple, Texas 76501

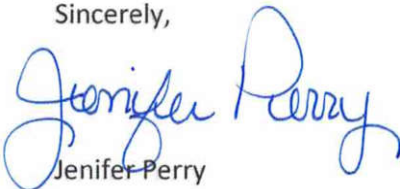
Re: City of Lorena  
107 -A S. Frontage Rd.  
Lorena, Texas 76655  
Frontage Road Water Line Improvements  
Project Number: 1235.22002

Dear Mr. Hunt,

This is to confirm Substantial Completion on the above referenced project. Frontage Road Water Line Improvements Project was completed and could be put into service as of February 16, 2025. The Contractor's one (1) year warranty should therefore be established to begin as of that date and expire on February 16, 2026.

Please call if you should have any questions. Thank You!

Sincerely,

  
Jennifer Perry

## MEMORANDUM

**DATE:** April 1, 2025

**PROJECT #:** 1235.22002.000

**TO:** City of Lorena

**FROM:** Armand Hunt, P.E.

**RE:** Project Acceptance

---

Dear Honorable Mayor and Council Members,

MRB Group, along with the City of Lorena staff, have visited the site and conclude that the construction for the City of Lorena Frontage Road Waterline Improvements project appears to be complete per the project plans, specifications, and project change orders. We recommend fully accepting this project as complete and releasing retainage for final payment to Southern Contractors Group.

It has been a pleasure to work with the City of Lorena on this project and look forward to additional work in the future. Please let me know if you have any questions or need anything further at this time.

Sincerely,

A handwritten signature in black ink, appearing to read "Armand Hunt", written in a cursive style.

Armand Hunt, P.E.

Project Manager

# LORENA POLICE DEPARTMENT



COUNCIL REPORT  
MARCH 2025



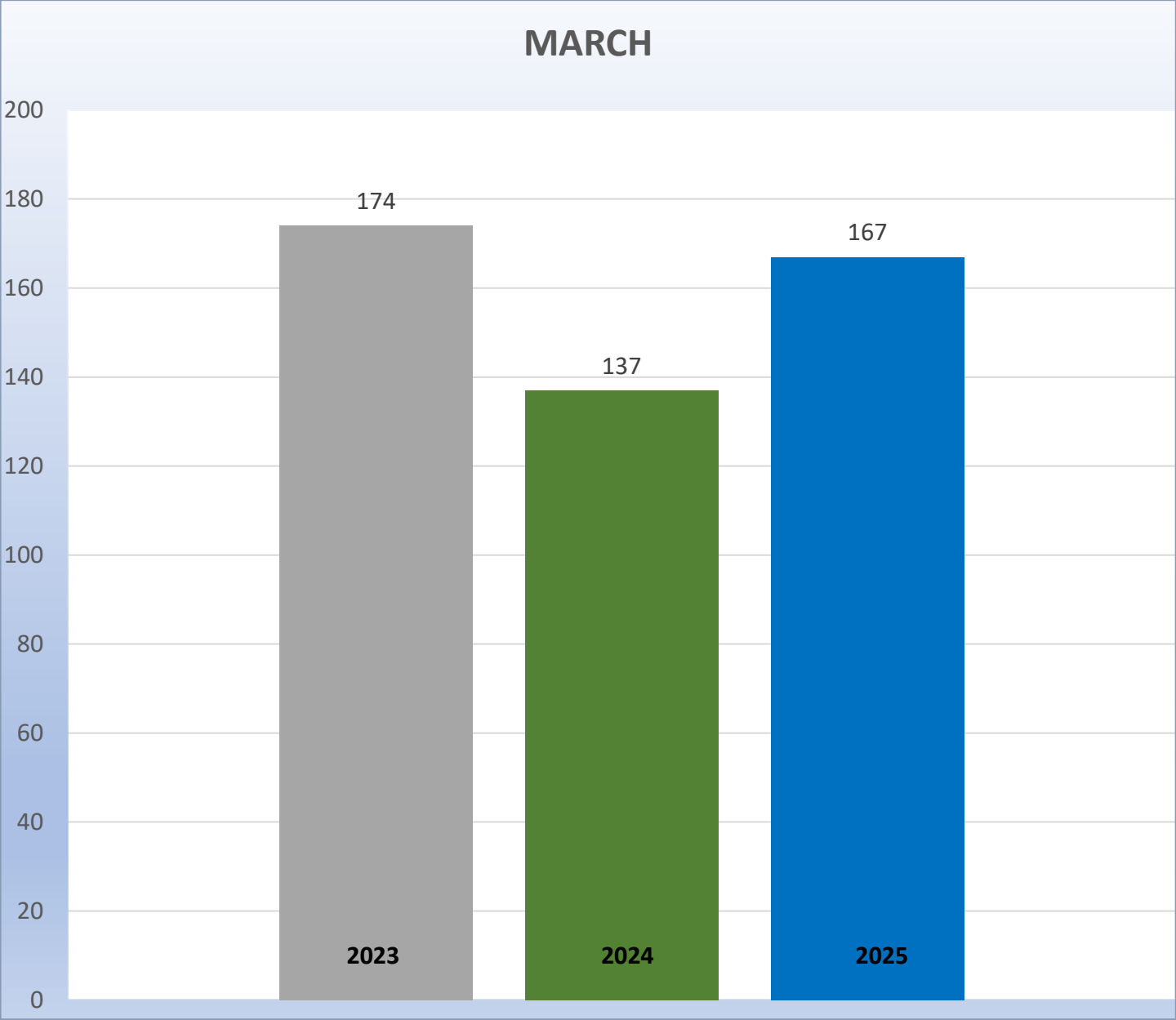
# CALLS FOR SERVICE BY TYPE – MARCH 2025

DESCRIPTION	# OF CALLS
BURGLAR ALARM	1
ABANDONED VEHICLE	1
ACCIDENT	7
ANIMAL CALL	2
ASSAULT	1
ASSIST MOTORIST	16
ASSIST OTHER AGENCIES	5
BURGLARY	1
CIVIL MATTER	2
DISTURBANCE	3
EMS	10
FIRE	5
FOLLOW UP	14
FOOT PATROL	37
LINE DOWN	1
MUTUAL AID	1
PANIC ALARM	1
RECKLESS DRIVING	3
SUSPICIOUS CIRCUMSTANCES	3
SUSPICIOUS PERSON	8
SUSPICIOUS VEHICLE	2
THEFT	2
TRAFFIC COMPLAINTS	10
TRAFFIC CONTROL	1
TRAFFIC HAZARD	10
TREES DOWN	1
VCO - DOG	4
VCO - PARKING	1
VCO-SOLICITATION	1
VIOLATION OF CITY ORDINANCE	2
WELFARE CHECK	5
WELFARE CONCERN	6
<b>TOTAL</b>	<b>167</b>

# CALLS FOR SERVICE – DETAILED

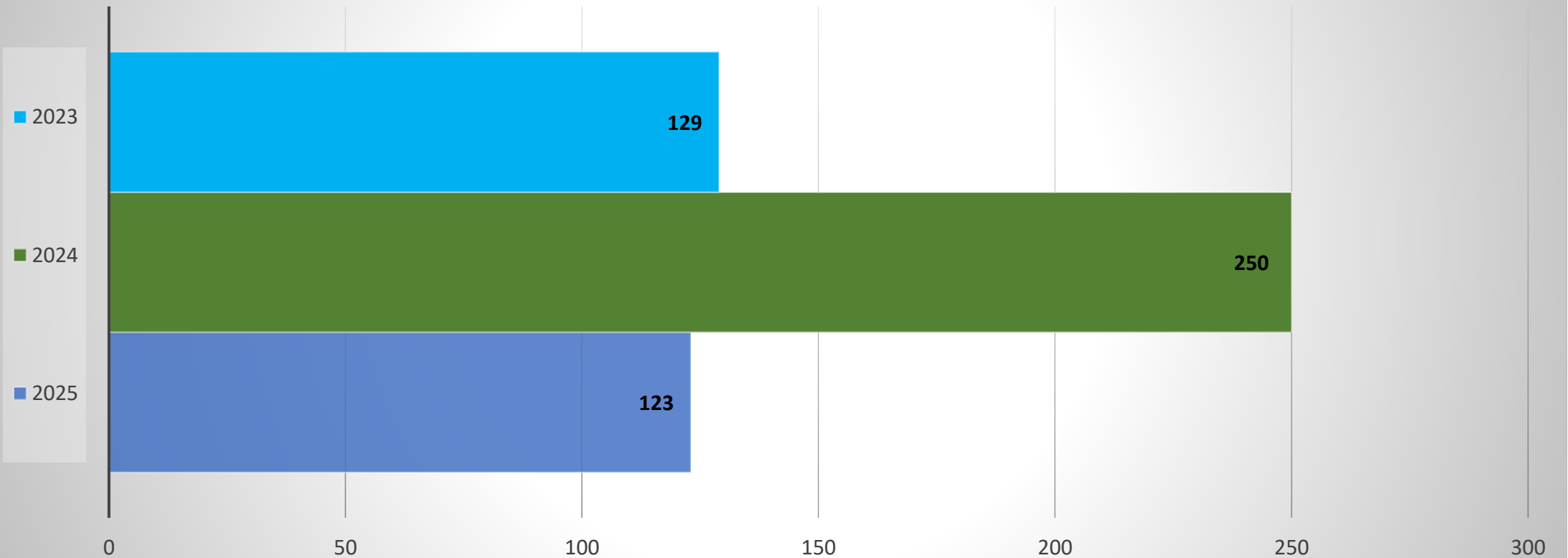
- **3/1/2025 – Welfare Call**– Female called 911 stating she had pulled over on the shoulder of the interstate and experiencing some type of medical emergency. Police, fire, and EMS responded to assist the female. She was transported to the hospital for further treatment.
- **3/3/2025 – Traffic Hazard** – Passerby reported a tire tread in a lane of traffic on Interstate 35. An officer responded and removed the hazard.
- **3/6/2025 – Assist Other Agency** – Lt Rivas assisted in locating a suspect in reference to an assault that occurred outside city limits. McLennan County Sheriff's deputies and Bruceville Eddy officers were also searching a broad area in a field. The suspect was located and taken to jail by MCSO deputies.
- **3/7/2025 – Assist Motorist** – Sgt Bull assisted a motorist with changing a flat tire. The citizen/motorist had just been released from the hospital and was unable to change the tire due to medical reasons.
- **3/8/2025 – Suspicious Person** – A passerby reported a male sleeping on a table at a business on the frontage road. Officer Becknauld made contact with the male, who decided to continue his travel on foot.
- **3/8/2025 – Welfare Check** – Passerby reported a child's car seat on the side of the roadway and was concerned a child was possibly in the car seat. Officer Becknauld responded and determined the car seat had been discarded and no child was in the car seat.
- **3/9/2025 – Disturbance w/ Assault** – Lt Rivas responded to a disturbance call at a local apartment complex. It was determined both parties in the disturbance had engaged in a physical altercation. Both parties were issued Class C citations.
- **3/12/2025 – Animal Call** – Officer Drummond responded to a report of a loose calf on Williams Road. Officer Drummond was able to catch, carry, and place the calf over the fence, reuniting the calf with its momma.
- **3/23/2025 – Disturbance** – Manager of local business called to report a male individual that was screaming, hitting the wall in the restroom, and refusing to leave the store. An officer responded and the individual was warned away from the business.
- **3/28/2025 – Disturbance** – Officer Board responded to a disturbance between neighbors over a reported aggressive dog. One neighbor had apparently left their residence prior to officer arrival.
- **3/28/2025 – Disturbance at City Hall**. Officers responded to City Hall on a report of an irate citizen yelling at staff and refusing to leave. A panic alarm was also set off by staff and reported by the alarm company. Disturbance was settled by the individual leaving the business.

# CALLS FOR SERVICE - GRAPH



# TRAFFIC STOPS BY LORENA POLICE

**MARCH**



# ARRESTS

- 3/15/2025 – Criminal Trespass Arrest
- Total Arrests – 1 arrest for the month of March

# INVESTIGATIONS

- 3/19/2025 – Theft. Two male suspects were reported to have taken vehicle maintenance items from a local business without paying for them. Investigation is ongoing.
- 3/28/2025 – Burglary. One male individual was reported to have stolen a safe from an office at a local business. Investigation is ongoing.
- 3/31/2025 – Burglary. Unknown suspect entered the employee entrance at the rear of a local business, proceeded to walk to an office, removed a small safe containing US currency, and ran out of the store to an awaiting vehicle. Investigation is ongoing.





## DONATION OF EQUIPMENT FROM TEXAS DEPARTMENT OF PUBLIC SAFETY

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- Recently our department requested and received several pieces of equipment from DPS. This donation included five Watchguard in-car camera systems and five Stalker DSR 2x Radars. The total value of the equipment donation is \$32,614.56. This equipment will be used to fill department needs.





# POLAR PLUNGE 2025



On March 1, 2025, several members of the City of Lorena staff, friends, family, and community members participated in the annual Polar Plunge to support Special Olympics. With 32 members of “Team Lorena”, collectively, we were able to raise \$1,620 for our local athletes.

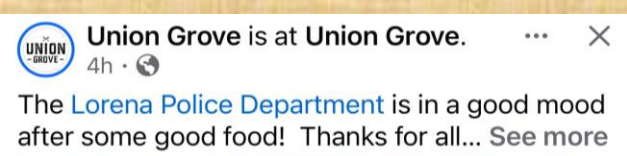












# STAFF DEVELOPMENT DAY

On March 13, 2025, all PD staff participated in our quarterly Staff Development Day. Our day was full of conversation, learning, food, and touring with the following agenda:

- Group Photos
- PM AM Training
- Schedule/Coverage
- Report Writing
- Lunch at Union Grove in Woodway
- Bright Farms Tour
- Q & A – Discussion opportunity for anyone with questions/concerns