

**NOTICE OF PUBLIC MEETING**  
**LORENA CITY COUNCIL**  
**MONDAY, DECEMBER 18, 2023, 6:30 P.M.**  
**LORENA CITY HALL**  
**107-A S. FRONTAGE ROAD, LORENA TEXAS**

THE PUBLIC WILL BE ABLE TO JOIN THE MEETING BY VIDEOCONFERENCE  
AT THE FOLLOWING LINK <https://meet.goto.com/344807413>  
The City Council Meeting will be opened to the public.

Questions and comments on items listed on the agenda may be emailed no later than **NOON** on the day of the meeting to the City Secretary Monica Hendrix via email to [mhendrix@lorenatx.gov](mailto:mhendrix@lorenatx.gov)

**AGENDA**

- 1. Call to Order/Roll Call.**
- 2. Pledge of Allegiance.**
- 3. Citizens questions or comments.**

*At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. This forum is limited to a total of 30 minutes.*

- 4. Approval of Minutes:**
  - a. November 20, 2023**
- 5. Committee and Corporation Reports:**
  - a. Lorena Economic Development Corporation**
  - b. Lorena Planning and Zoning Commission**
- 6. Discussion and recognition on the work anniversaries of Officer Rick Becknauld (15-years) and Records Supervisor, Jennifer Herrin (10-years).**
- 7. Discussion and possible action on appointment of Ryan Weaver to the open seat 1 on the Lorena EDC Board.**
- 8. Discussion and possible action on the re-appointment of Brad Wetzel to seat 5 of the Lorena EDC Board.**
- 9. Discussion and possible action on Ordinance 2023-1218-01 amending provisions of Chapter 10, "Buildings and Building Regulations" to adopt the 2018 edition of the *International Existing Building Code*.**
- 10. Discussion and possible action on Ordinance 2023-1218-02 amending provisions of Chapter 10, "Buildings and Building Regulations" to adopt the 2018 edition of the *International Property Maintenance Code*.**
- 11. Discussion and possible action approving the 2024 Employee Holiday schedule.**
- 12. Discussion and possible action to change 2024 meeting dates for City Council meetings that fall on Federal Holidays the city recognizes.**
- 13. Police Department Activity Report.**
- 14. City Manager Report.**
  - 1. Street Project Update**
  - 2. TCEQ Compliance Inspection 11-15-2023**
  - 3. Notice from EPA to inspect sanitary sewer collection system (March 2024)**
  - 4. City Manager's Vacation December 25, 2023 – January 5, 2024**
- 15. Future Agenda Items.**
- 16. Adjourn**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Lorena, Texas, was posted on the front door at the Lorena City Hall and the city website at on December 14, 2023.

Monica Hendrix

Monica Hendrix-City Secretary

PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL MAY BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR.

*Attendance by Other Elected or Appointed Officials – NOTICE OF POSSIBLE QUORUM: It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.*

In compliance with the American with Disabilities Act, the City of Lorena will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with handicap parking available at the side of the building. Requests for sign interpreters or special services must be received seventy-two (72) hours prior to the meeting by calling the City Secretary at 254-857-4641.

#### PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

The meetings will be streamed live on the City of Lorena's Facebook page.

Citizens who wish to address the Council on any item on the agenda or under the hearing of visitors, must submit questions via email to the City Secretary Monica Hendrix @ mhendrix@lorenatx.gov or in person at Lorena City Hall at 107-A S. Frontage Road by NOON on the day of the meeting. Your comments will be read into the records during the meeting.

Council may not comment publicly on issues raised during citizen comments that are not listed on the agenda but may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended.

Lorena City Council Meeting 12-18-2023  
Dec 18, 2023, 6:30 – 8:30 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/344807413>

You can also dial in using your phone.  
Access Code: 344-807-413  
United States: +1 (872) 240-3212

**MINUTES**  
**NOTICE OF PUBLIC MEETING**  
**LORENA CITY COUNCIL**  
**MONDAY, NOVEMBER 20, 2023, 6:30 P.M.**  
**LORENA CITY HALL**  
**107-A S. FRONTAGE ROAD, LORENA TEXAS**

THE PUBLIC WILL BE ABLE TO JOIN THE MEETING BY VIDEOCONFERENCE  
AT THE FOLLOWING LINK <https://meet.goto.com/555349997>

The City Council Meeting will be opened to the public.

Questions and comments on items listed on the agenda may be emailed no later than NOON on the day of the meeting to the City Secretary Monica Hendrix via email to [mhendrix@lorenatx.gov](mailto:mhendrix@lorenatx.gov)

**1. Call to Order/Roll Call.**

Mayor Ross called the meeting to order at 6:35 p.m. Council members present were Mayor Tommy Ross, Jason Blanek, Katrina George and Brad Wetzel. Council members absent were Emily McKenzie and \*Kelly Yarbrough listened on a phone call but was considered absent because she could not be seen.

*\*Note: GC §551.127 (a-3) A member of a governmental body who participates in a meeting by videoconference call shall be considered absent from any portion of the meeting during which audio or video communication with the member is lost or disconnected.*

City Staff present were Scott Holt, Kyler Jones, Linda Klump, Kevin Neal, and Peter Rivas.

**2. Pledge of Allegiance.**

Mayor Ross led the Pledge of Allegiance.

**3. Citizens questions or comments.**

*At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. This forum is limited to a total of 30 minutes.*

No comments were received.

**4. Approval of Minutes:**

**a. October 16, 2023**

MOTION: Brad Wetzel motioned to approve the October 16<sup>th</sup> minutes.

SECOND: Jason Blanek

FOR: Blanek, George and Wetzel

AGAINST: None

ABSENT: Emily McKenzie and Kelly Yarbrough

Motion carried.

**5. Committee and Corporation Reports:**

**a. Lorena Economic Development Corporation**

EDC Board Vice Chairman Brad Wetzel reported they met on 10/24 and this was their first meeting with no consultant. EDC received an application for one of the vacant seats on the board that is on the agenda tonight. The board members also discussed the re-appointment of Brad Wetzel to seat 5 on the board

that failed to make the council agenda. Board members also voted on officers and they are as follows: Kelly Yarbrough-Chariman, Brad Wetzel-Vice Chairman, Kyle Mille-Secretary and Chuck Walker-Treasurer. All four officers will be signators on the EDC checking account. As of 9/25/2023, Mundo and Associates has resigned as the EDC Consultant via an email. The board members discussed one of the members taking EDC courses through the Texas Economic Development Council and other open meeting certifications. City Manager Kevin Neal is assisting the board with this task.

**b. Lorena Planning and Zoning Commission**

No Meeting

**6. Discussion and possible action authorizing the City Manager to sign a letter of engagement with Raftelis for a water and wastewater rate study.**

The City of Lorena has recently secured an additional 1,500 acre-feet of raw water from the Brazos River Authority, and has secured an additional .300 MGD of treatment capacity in the expansion of the Bull Hide Creek wastewater treatment plant. While these are critical milestones in the process of how Lorena will be able to supply both water and sewer for our future, the fact remains that Lorena as a City needs to make certain that these vital resources are properly funded not only today, but for the future as well. The last time a rate study was conducted by the City of Lorena was in 2006. In that study our outside the city limits customer rates were not addressed. Our outside the city limits customers make up roughly 31.5% of customers, and 30% of water sales revenue annually. Also, in 2006 while our wastewater rates were addressed the recommended rates were not adopted due to the substantial rate increase the recommended rate would have had for each customer, instead Lorena relied on the water rates that have historically subsidized our wastewater operations.

Andie Flores with Raftelis was present and gave a presentation of the process for rate studies.

MOTION: Katrina George motioned to authorize the rate study.

SECOND: Brad Wetzel

FOR: Blanek, George and Wetzel

AGAINST: None

ABSENT: Emily McKenzie and Kelly Yarbrough

Motion carried.

**7. Discussion and possible action amending the City of Lorena 2023-2024 fiscal year budget.**

Finance Officer Linda Klump informed council the budget amendment is due to the addition of the 4<sup>th</sup> School Resource Officer.

MOTION: Brad Wetzel moved to amend the 2023-2024 fiscal year budget.

SECOND: Jason Blanek

FOR: Blanek, George and Wetzel

AGAINST: None

ABSENT: Emily McKenzie and Kelly Yarbrough

Motion carried.

**8. Discussion and possible action adopting a donation police for the city.**

The City of Lorena has no formal policy for acceptance of donations. In the absence of an officially adopted donation policy, to be compliant with state law, the City Council must officially accept every single donation as a formal council agenda item regardless of the amount. By adopting a city policy city staff can accept donations in accordance with the policy, streamlining the donation process for items under specified amounts set by the policy.

MOTION: Katrina George moved to adopt a donation policy for the city.

SECOND: Jason Blanek

FOR: Blanek, George and Wetzel

AGAINST: None

ABSENT: Emily McKenzie and Kelly Yarbrough

Motion carried.

**9. Discussion and possible action authorizing the City Manager to enter into a contract with MVBA, LLC for the collection of delinquent accounts receivables.**

In the past the City of Lorena utilized a collection service to attempt to collect delinquent amounts for customer utility accounts. That agreement lapsed and no service has been utilized for some time. MVBA currently provides collections services to the city for outstanding court violations. MVBA will extend the service for past due utility accounts. MVBA will charge the city 30% of collected balances for their services which is the same fee charged for court collections.

MOTION: Jason Blanek

SECOND: Katrina George

FOR: Blanek, George and Wetzel

ABSENT: Emily McKenzie and Kelly Yarbrough

Motion carried.

**10. Discussion and possible action on appointment of Ryan Weaver to the open seat 1 on the Lorena EDC Board.**

MOTION: Brad Wetzel moved to table to December 18, 2023 City Council meeting.

SECOND: Jason Blanek

FOR: Blanek, George and Wetzel

AGAINST: None

ABSENT: Emily McKenzie and Kelly Yarbrough

Motion carried.

**11. Discussion and possible action on Resolution 2023-1120-01 designating an official newspaper for the City of Lorena fiscal year 2024.**

This is an annual requirement by the council. The city uses the Waco Farm and Labor Journal which meets the requirements as stated in the local government code §52.004.

MOTION: Katrina George motioned to approve resolution 2023-1120-01 designating the Waco Farm and Labor Journal as the official newspaper for the City of Lorena for fiscal year 2024.

SECOND: Brad Wetzel

FOR: Blanek, George and Wetzel

AGAINST: None

ABSENT: Emily McKenzie and Kelly Yarbrough

Motion carried.

**12. Police Department Activity Report.**

Chief Scott Holt reviewed the power point presentation to the council of the activity for the month of October 2023. Holt explained this is a new format and he will make changes as requested by council.

**13. City Manager Report.**

**1. Christmas in the Country, Saturday, November 25, 2023 9am – 2pm**

Kevin Neal reminded council and citizens of the event to be held Saturday, November 25<sup>th</sup>.

**2. Street project update.**

Still on schedule but very close to going over budget. The intersection at Williams and N. Houston has used up the contingency fund. There are road closures the week of Thanksgiving.

**14. Future Agenda Items.**

Joint workshop between EDC and City Council.

Reappointment of Brad Wetzel to EDC Board seat 5.

**15. Adjourn**

Due to no further business the meeting adjourned at 7:43 p.m.

These minutes were approved this 18<sup>th</sup> day of December 2023.

Attest:

Tommy Ross, Mayor

Monica Hendrix, City Secretary

**SUBJECT:** Discussion and recognition on the work anniversaries of Officer Rick Becknauld (15-years) and Records Supervisor, Jennifer Herrin (10-years)

**BACKGROUND:** Officer Rick Becknauld began his law enforcement career with the Lorena Police Department on August 29, 2008 and Jennifer Herrin came to work for Lorena PD on October 1, 2013. Both are valuable members of the Lorena Police Department provide leadership and guidance to newer employees.

**RECOMMENDATION:** As a small token of our appreciation, on behalf of the City of Lorena and the Lorena Police Department, Chief Holt will present each employee with an award.

**Subject:** Discussion and possible action on Ordinance 2023-1218-01 amending provisions of Chapter 10, "Buildings and Building Regulations" to adopt the 2018 edition of the International Existing Building Code.

**Background Information:**

In July 2007 the Lorena City Council adopted the 2006 International Building Codes as the standards for building code requirements for new and existing buildings in the city.

**Current Finding:**

In August 2019 the Lorena City Council adopted a ordinance to update the standards to the 2018 International Building Codes. There are numerous categories for the codes and each category should be listed in the ordinance when adopted. It has been brought to the attention of the city that the 2018 edition of the International existing building code was not listed or adopted in 2019.

**Recommendation:**

The City staff recommends the City Council adopt Ordinance 2023-1218-01 amending provisions of Chapter 10, "Buildings and Building Regulations" to adopt the 2018 edition of the International Existing Building Code.

**ORDINANCE NO. 2023-1218-01**  
**CITY OF LORENA**

**An Ordinance of the City of Lorena, Texas amending provisions of Chapter 10, "Buildings and Building Regulations" to adopt the 2018 edition of the *International Existing Building Code*, providing for the issuance of permits, inspection and other matters and the collection of fees, therefore; making violation an offense (misdemeanor) punishable by a fine not to exceed \$2,000.00; making each day of violation a separate offense; providing for enforcement by civil action for civil penalties not exceeding \$1,000.00 per day, injunction, and/or compelled demolition or repair or authorization to remove or abate and to recover costs of the same, all in accordance with subchapter B of Chapter 54 of the *Texas Local Government Code* which is incorporated by reference; providing for enforcement through the City of Lorena; repealing Ordinance No. 07-0716-08 of the City of Lorena and all other Ordinance and parts of the Ordinances in conflict therewith.**

**The City Council of the City of Lorena does ordain as follows:**

Section 1. That a certain document, copies of which are on file in the office of the City Secretary of the City of Lorena, being marked and designated as the *International Existing Building Code*, 2018 edition, as published by the International Code Council, be and is hereby adopted as the Existing Building Code of the City of Lorena, in the State of Texas regulating and governing as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Existing Building Code on file in the office of the City of Lorena are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1 Insert: City of Lorena

Section 3. That Ordinance No. 07-0716-08 of the City of Lorena entitled "Adoption of the International Existing Building Code" and all there ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5. That nothing in this ordinance or in the Existing Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing,

under any act or ordinance hereby repealed as cited in Section 3 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 6. Any person or entity that is found guilty of violating the provisions of this Ordinance may be fined in an amount not to exceed \$2000.00 for each offense. Each day that a violation of this Ordinance occurs shall constitute a separate offense.

In addition, the City may institute a civil action to enforce this ordinance and the Commercial Building Code adopted herein in accordance with Subchapter B, chapter 54 of the Texas Local Government Code, which is incorporated herein, including seeking civil penalties not to exceed \$1000.00 per pay, injunctive relief, demolition or repair orders, authorizations to repair or remove, and recovery of costs.

Section 7. That the City Secretary is hereby ordered and directed to cause this ordinance to be published in accordance with Texas statute.

Section 8. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect immediately after the date of its final passage and adoption.

**PASSED** THIS 18th day of December 2023 at a scheduled meeting of the City Council of the City of Lorena, Texas, there being a quorum present, and approved by the Mayor on the date set out below:

**APPROVED THIS \_\_\_\_ DAY OF DECEMBER 2023.**

**APPROVED**

**BY:**

**Tommy Ross, Mayor**

**ATTEST**

**BY:**

**Monica Hendrix, City Secretary**

**Subject:** Discussion and possible action on Ordinance 2023-1218-02 amending provisions of Chapter 10, "Buildings and Building Regulations" to adopt the 2018 edition of the International Property Maintenance Code.

**Background Information:**

In July 2007 the Lorena City Council adopted the 2006 International Building Codes as the standards for building code requirements for new and existing buildings in the city.

**Current Finding:**

In August 2019 the Lorena City Council adopted a ordinance to update the standards to the 2018 International Building Codes. There are numerous categories for the codes and each category should be listed in the ordinance when adopted. It has been brought to the attention of the city that the 2018 edition of the International Property Maintenance code was not listed or adopted in 2019.

**Recommendation:**

The City staff recommends the City Council adopt Ordinance 2023-1218-02 amending provisions of Chapter 10, "Buildings and Building Regulations" to adopt the 2018 edition of the International Property Maintenance Code.

**ORDINANCE NO. 2023-1218-02**  
**CITY OF LORENA**

**An Ordinance of the City of Lorena, Texas amending provisions of Chapter 10, "Buildings and Building Regulations" to adopt the 2018 edition of the *International Property Maintenance Code*, regulating and governing the conditions and maintenance of all property, building and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures in the City of Lorena; providing for the issuance of permits and collection of fees therefore; repealing all other ordinance and parts of the ordinances in conflict therewith.**

The City Council of the City of Lorena does ordain as follows:

Section 1. That a certain document, copies of which are on file in the office of the City Secretary of the City of Lorena, being marked and designated as the *International Property Maintenance Code*, 2018 edition, as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of the City of Lorena, in the State of Texas regulating and governing the conditions and maintenance of all property, building and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures in the City of Lorena; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the office of the City of Lorena are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1 Insert: City of Lorena.

Section 103.5 Insert: On File with the City Secretary.

Section 302.4 Insert: Twelve (12) inches.

Section 304.14 Insert: January 1<sup>st</sup> to December 31<sup>st</sup>.

Section 602.3 Insert: October 1<sup>st</sup> to May 1<sup>st</sup>.

Section 602.4 Insert: October 1<sup>st</sup> to May 1<sup>st</sup>.

Section 3. That Ordinance 07-0716-07 and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Lorena City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5. That nothing in this ordinance or in the Property Maintenance Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 6. Any person or entity that is found guilty of violating the provisions of this Ordinance may be fined in an amount not to exceed \$2000.00 for each offense. Each day that a violation of this Ordinance occurs shall constitute a separate offense.

Section 7. That the City Secretary is hereby ordered and directed to cause this ordinance to be published in accordance with Texas statute.

Section 8. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect immediately after the date of its final passage and adoption.

**PASSED** THIS 18<sup>th</sup> DAY OF December, 2023 at a scheduled meeting of the City Council of the City of Lorena, Texas, there being a quorum present, and approved by the Mayor on the date set out below:

**APPROVED THIS \_\_\_\_ DAY OF DECEMBER 2023.**

**APPROVED**

**BY:**

**Tommy Ross, Mayor**

**ATTEST**

**BY:**

**Monica Hendrix, City Secretary**

**Subject:** Discussion and possible action to adopt the 2024 holiday schedule.

**Background Information:**

This is the same holiday schedule that Lorena has been using for many years with one exception. This 2024 holiday schedule has one additional holiday which is Juneteenth. If approved this would be the first time that the City of Lorena would close in observance of the Juneteenth holiday. If approved this would increase the total number of holidays observed from 13 to 14.

**Current Finding:**

As most local municipalities are already observing Juneteenth, as well as most every federal institution, the City of Lorena employees are not able to conduct much business on this day. Likewise, the City of Lorena does not receive much business due to the fact that most generally the public assume the City is closed to observe the holiday.

**Recommendation:**

The City staff recommends the City Council approve the 2024 holiday schedule with the one newly added holiday of Juneteenth.



**City of Lorena**  
107-A S. Frontage Road  
Lorena, Texas 76655  
(254) 857-4641 Fax (254) 857-4118

### **2024 EMPLOYEE HOLIDAY SCHEDULE**

<b>New Year's Day</b>	<b>January 1</b>	<b>Monday</b>
<b>Martin Luther King Jr. Day</b>	<b>January 15</b>	<b>Monday</b>
<b>Presidents Day</b>	<b>February 19</b>	<b>Monday</b>
<b>Good Friday</b>	<b>March 29</b>	<b>Friday</b>
<b>Memorial Day</b>	<b>May 27</b>	<b>Monday</b>
<b>Juneteenth</b>	<b>June 19</b>	<b>Wednesday</b>
<b>Independence Day</b>	<b>July 4</b>	<b>Thursday</b>
<b>Labor Day</b>	<b>September 2</b>	<b>Monday</b>
<b>Veterans Day</b>	<b>November 11</b>	<b>Monday</b>
<b>Thanksgiving</b>	<b>November 28-29</b>	<b>Thurs-Friday</b>
<b>Christmas</b>	<b>December 24-25</b>	<b>Tue-Wed</b>
		<b>One Floating Holiday</b>

**Subject:** Discussion and possible action setting the 2024 Council Meeting dates that fall on city holidays.

**Background Information:**

Every year the city council has to change the council meeting date in February due to President's Day being observed on the 3<sup>rd</sup> Monday of the month.

**Current Finding:**

With the adoption of the new Holiday schedule for 2024, council will need to reschedule the January meeting as well as the February date.

**Recommendation:**

The city staff recommends the City Council decide which day they would like to meet in January and February 2024. This will allow us to publish them ahead of time to prevent these meetings being considered called/special meetings.



# LORENA POLICE DEPARTMENT

## COUNCIL REPORT

NOVEMBER 2023

HONESTY  
COURAGE  
EQUITY  
COMPASSION  
INTEGRITY



# CALLS FOR SERVICE BY TYPE

Description	# Of Calls
BURGLAR ALARM	1
911 HANG UP	2
ACCIDENT	9
ANIMAL CALL	1
ASSIST CITIZEN	2
ASSIST MOTORIST	12
ASSIST OTHER AGENCIES	13
ASSIST OTHER AGENCIES-K9	3
DISTURBANCE	2
EMS	6
EQUIPMENT SERVICE	5
FIRE	3
FIRE ALARM	1
FOLLOW UP	2
FOOT PATROL	16
FRAUD	1
INVESTIGATION OF INSANITY	1
LIFTING ASSISTANCE	1
MUTUAL AID	1
RECKLESS DRIVING	1
SUSPICIOUS CIRCUMSTANCES	2
SUSPICIOUS PERSON	1
SUSPICIOUS VEHICLE	4
THEFT	1
TRAFFIC COMPLAINTS	3
TRAFFIC HAZARD	4
TRAFFIC STOP	188
VCO - DOG	2
WARRANT SERVICE	2
WELFARE CONCERN	6
Total	296



# CALLS FOR SERVICE – DETAILED

**November 2** – Officer Greer and K9 Drogen assisted Hewitt PD with search. After alert, liquid amphetamine, clonazepam, tramadol, diazepam, and buprenorphine was seized by Hewitt PD.

**November 8** – Sgt. Disney and Officer Becknauld assisted DEA and OIG with the execution of a search and arrest warrant on Old Lorena Rd. Target was located and arrested by DEA. Case ongoing.

**November 12** – Elderly resident called 911 at approximately midnight and would not speak to dispatch. Officer Greer responded and forced entry into the home after repeated attempts to contact the resident. The resident was disoriented, did not recognize Officer Greer was a police officer, and pulled a large knife on Officer Greer. Resident was checked out by ambulance and fire department personnel.

**November 16** – Parcel delivery truck stuck in a ditch near McBrayer Park. A wrecker was subsequently called to pull the truck out of the ditch, who had apparently been stuck for about two hours.

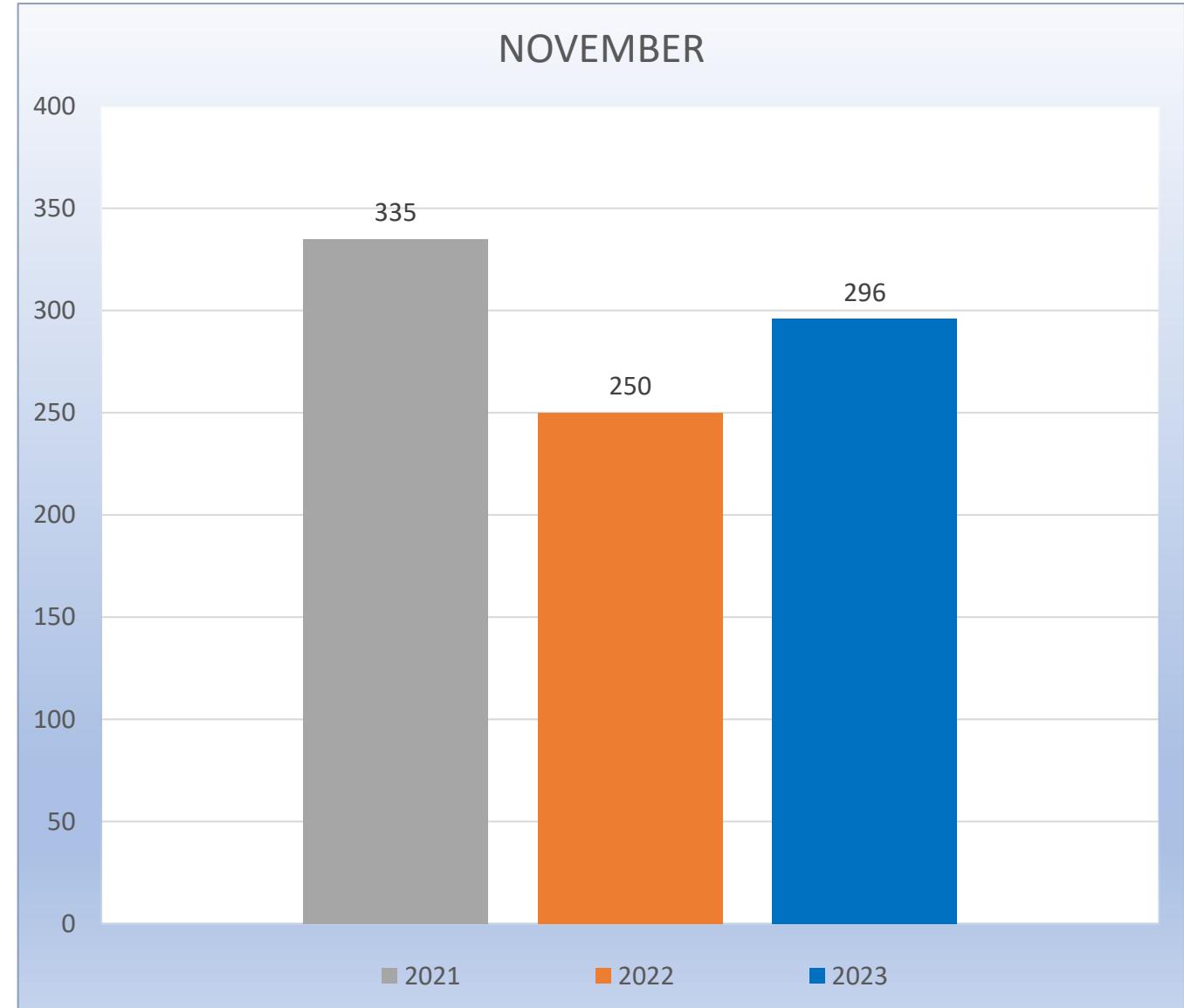
**November 17** – Disturbance over child custody. Child was released to mother.

**November 18** – Abandoned vehicle on the shoulder of the interstate. Vehicle was red tagged.

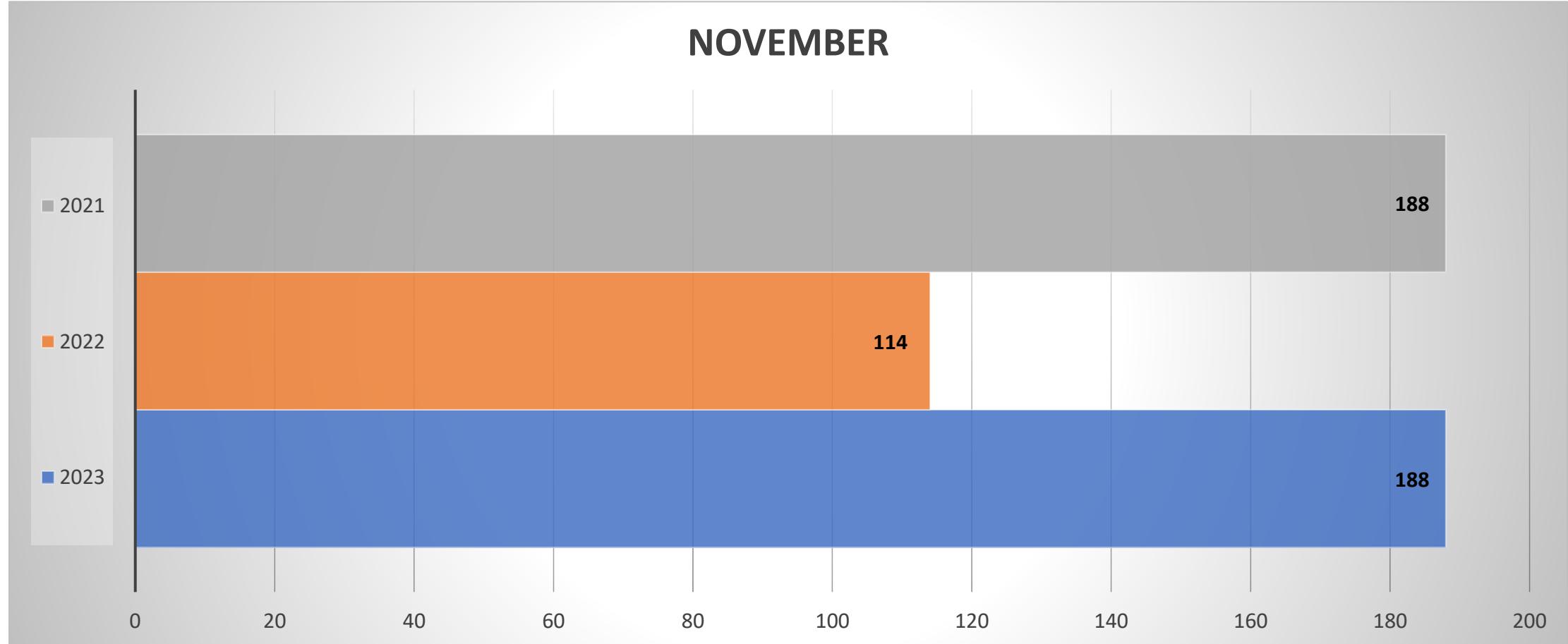
**November 21** – Officer Board called out at 3:00 in the morning on a report of a vehicle shining lights in a residence, with a male and female arguing outside. Officer Board was unable to locate the vehicle or individuals upon his arrival.

**November 23** – Officer Deppen and Lorena Fire Department provided mutual aid for a reported Barndominium fire with vehicles nearby in McGregor. Fire was put out.

# CALLS FOR SERVICE - GRAPH



# TRAFFIC STOPS BY LORENA POLICE



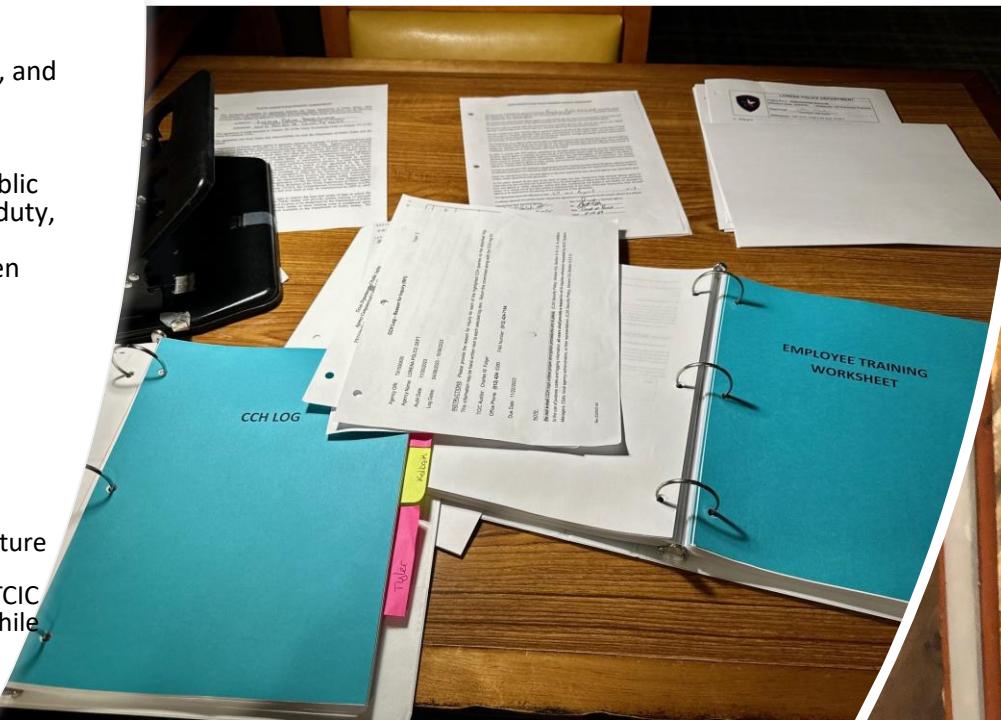
# TRAINING

- **November 2** – SROs Perry and Bull attended TASRO summit
- **November 6-10** – Chief Holt and Jennifer Herrin attended (TAPEIT) Texas Association of Property & Evidence Inventory Technicians conference in San Marcus. TAPEIT is recognized as the leading experts on evidence, inventory, and property room rules and regulations.
- **November 13-17** – Sgt Rivas completed TCOLE Instructor certification
- **November 16 & 17** – Officers Board, Becknauld, and Bull attended School Based Law Enforcement Training in Salado
- **November 20** – All commissioned personnel completed annual firearm qualification at Republic Gun Club. Weapons qualified with include; on-duty, off-duty, shotgun, and rifle.
- **November 27-29** - Jennifer Herrin attended open records training in Austin.

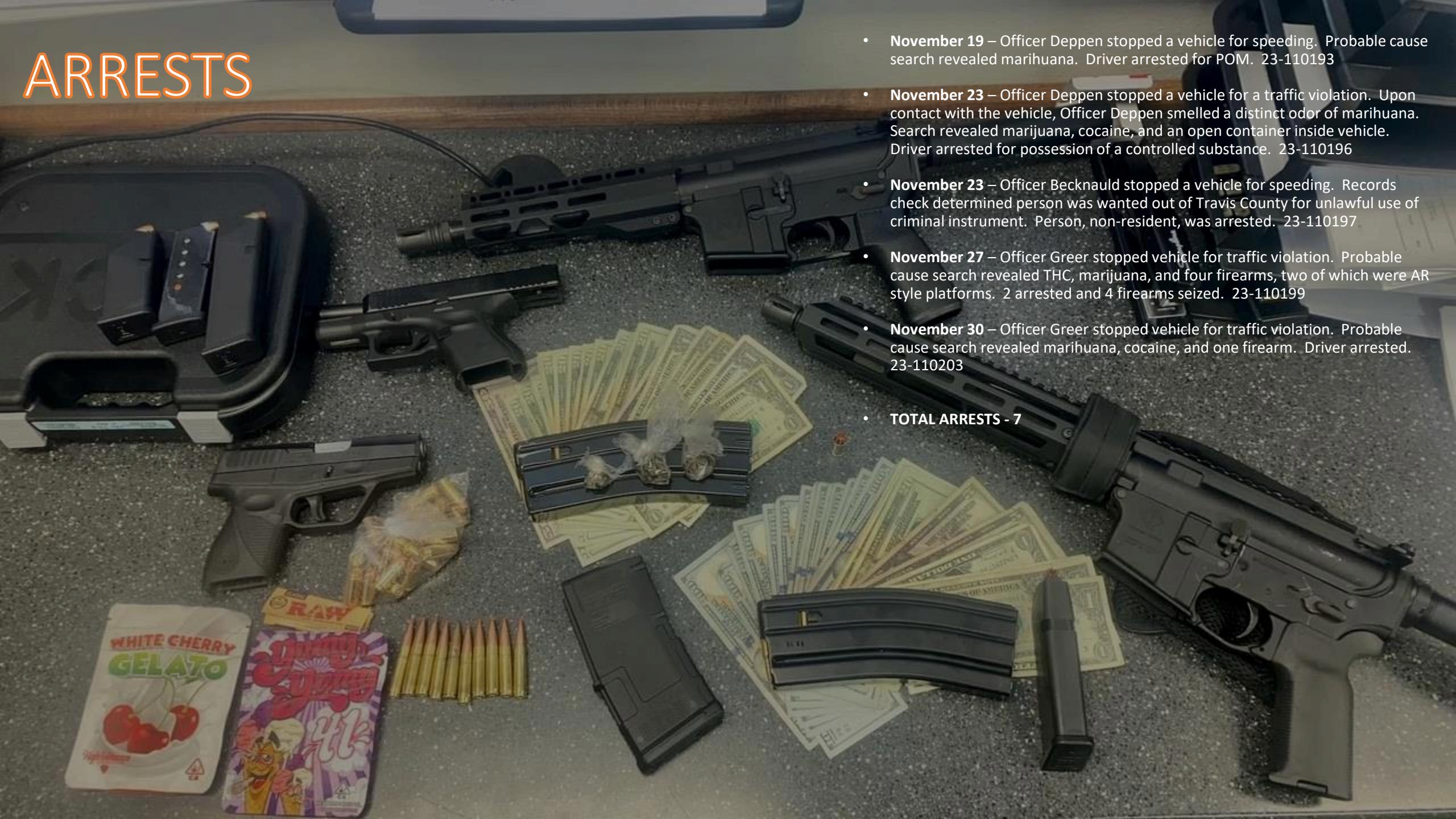
All commissioned personnel are now certified in School Based Law Enforcement. This certification allows all personnel the ability to work at any ISD campus.

Officers Serrato and Greer completed their CJIS security training

The department completed both federal and state forfeiture audits. Additionally, we completed and passed our TCIC audit with zero deficiencies. Pictured to the right is the TCIC audit book being assembled during the evening hours while at the open records training in Austin.



# ARRESTS

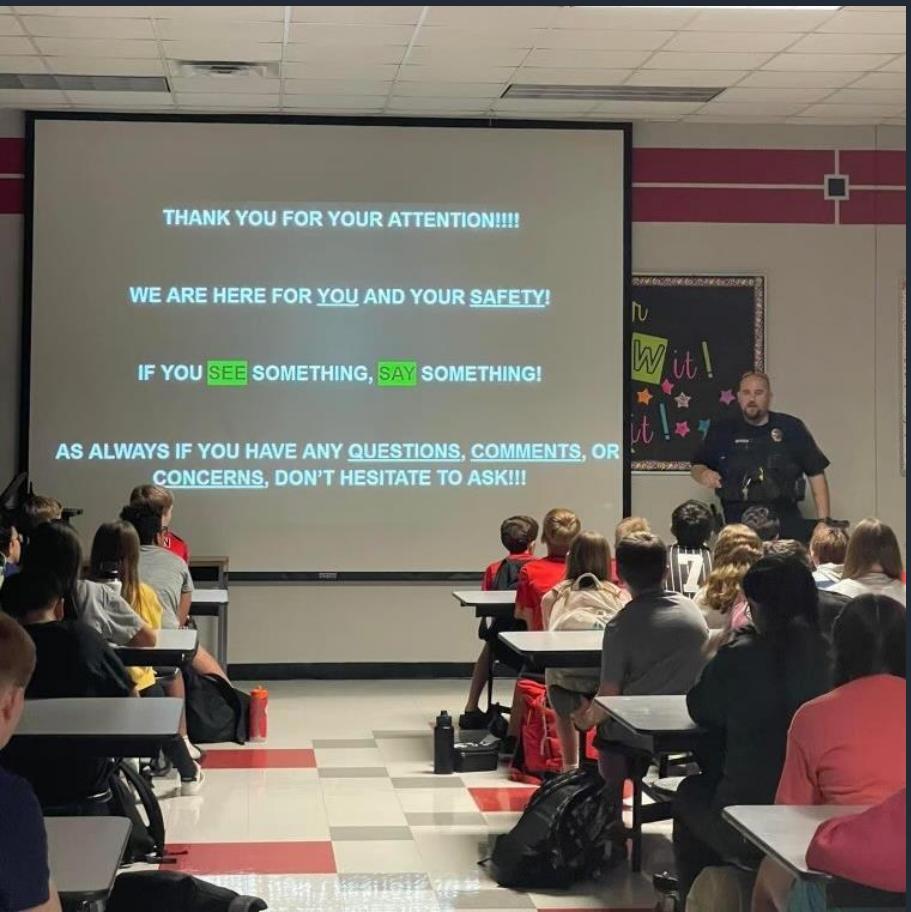


- **November 19** – Officer Deppen stopped a vehicle for speeding. Probable cause search revealed marihuana. Driver arrested for POM. 23-110193
- **November 23** – Officer Deppen stopped a vehicle for a traffic violation. Upon contact with the vehicle, Officer Deppen smelled a distinct odor of marihuana. Search revealed marijuanna, cocaine, and an open container inside vehicle. Driver arrested for possession of a controlled substance. 23-110196
- **November 23** – Officer Becknauld stopped a vehicle for speeding. Records check determined person was wanted out of Travis County for unlawful use of criminal instrument. Person, non-resident, was arrested. 23-110197
- **November 27** – Officer Greer stopped vehicle for traffic violation. Probable cause search revealed THC, marijuana, and four firearms, two of which were AR style platforms. 2 arrested and 4 firearms seized. 23-110199
- **November 30** – Officer Greer stopped vehicle for traffic violation. Probable cause search revealed marihuana, cocaine, and one firearm. Driver arrested. 23-110203
- **TOTAL ARRESTS - 7**

## CRIMINAL INVESTIGATIONS

- **November 7** - Sergeant Disney investigated a theft report after a resident paid individuals to complete some auto repair and did not return to the home to finish the repair. 23-110188. Case closed pending further leads.
- **November 24** - Threat to publish intimate visual material. Officer Board investigating situation where male and female initially engaged in consensual conversation that included exchange of intimate photographs. Male then attempted to use the photographs as leverage to obtain money from the victim. 23-110198. Case ongoing
- **November 29** – SRO Perry investigated a report of a gift card fraud in which the balance was depleted online. 23-110202. Case closed pending further leads.

# INVESTING IN THE LEADERS OF TOMORROW



- SRO Sergeant Rivas speaking to students about anti-bullying, cyber-bullying, and drugs/alcohol related topics. (Left)
- SRO Perry teaching students in a social studies class about the Bill of Rights and first 6 amendments. (Top Right)
- SRO Bull reading to students during library time at the Primary school. (Bottom Right)

