

REQUEST FOR PLACEMENT ON AGENDA

SPECIFY MEETING: _____

DATE: _____

Planning and Zoning Committee
Economic Development Corporation
City Council

2nd Monday of each month – 6:00 p.m.
3rd Tuesday of each month – 6:00 p.m.
3rd Monday of each month – 6:30 p.m.

NAME OF PERSON REQUESTING TO BE ON THE AGENDA:

ADDRESS: _____ PHONE NUMBER: _____

EMAIL:

ITEM YOU WISH TO DISCUSS OR HAVE CONSIDERED BY THE COUNCIL (IN DETAIL PLEASE, ATTACH ADDITIONAL SHEET IF NECESSARY) _____

WILL YOU BE PRESENT AT THE MEETING? YES NO

WILL YOU PRESENT THE CASE FOR CONSIDERATION? YES NO

IF NO, WHO DO YOU WISH TO PRESENT IT TO THE COUNCIL?

YOUR SIGNATURE: _____

-----FOR CITY HALL USE ONLY-----

DATE AND TIME TURNED IN:

RECEIVED BY THE CITY SECRETARY:

DATE: _____ TIME: _____

REVIEWED BY MAYOR OR CITY MANAGER:

COMMENTS:

Deadline for request is 5:00 p.m., seven (7) business days prior to the meeting. Please be aware that not all request for placement on the agenda will be granted. citizens are allowed to speak at each regular council meeting during the hearing visitors. Comments are limited to three (3) minutes, and this time is not transferable. No formal action will be taken on any of these items during the meeting.