



City of Lorena
107-A S. Frontage Road
Lorena, Texas 76655
(254) 857-4641 Fax (254) 857-4118
NOTICE OF MEETING
LORENA CITY COUNCIL
MONDAY, JANUARY 17, 2022 - 6:30 P.M.
LORENA CITY HALL
107-A S. FRONTAGE ROAD, LORENA TEXAS

THE PUBLIC WILL BE ABLE TO JOIN THE MEETING BY VIDEOCONFERENCE
AT THE FOLLOWING LINK <https://global.gotomeeting.com/join/267503981> and/or join
the conference call at (254) 655-5400; GUEST PIN :2021
The City Council Meeting will be opened to the public. To mitigate the spread of
COVID-19, social distancing will be recommended.

Questions and comments on items listed on the agenda may be emailed no later than NOON
on the day of the meeting to the City Secretary Monica Hendrix via email to
mhendrix@lorenatx.gov

MINUTES

1. Call to Order/Roll Call.

Mayor Ross called the meeting to order at 6:31 p.m. Council members present were
Mayor Tommy Ross, Mayor Protem Kelly Yarbrough, Jeff Linnstaedter, Emily McKenzie
and Katrina George. Shane Phillips was absent. Constituting a quorum.

City Staff present were Tom Dickson, Monica Hendrix, Linda Klump, Kevin Neal and Peter
Rivas.

**2. Executive Session pursuant to Texas Government Code § 551.074(a)(1), Personnel, to
deliberate the appointment, employment, evaluation, or duties of:**

a. City Manager position.

Council convened into executive session at 6:33 p.m.

3. Return to open session: Council reconvened into regular session at 6:54 p.m.
Discussion and possible action on items discussed in executive session.

a. City Manager position.

Emily McKenzie motioned to enter into a City Manager contract with Kevin Neal.

SECOND: Kelly Yarbrough

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

**4. Discussion and possible action on Ordinance 2022-0117-01 amending ordinance no. 2013-
0225-01 concerning regulations relating to sex offenders.**

Police Chief Tom Dickson explained there has been an ordinance in Lorena since 2013 that prohibits where sex offenders can live in the city limits. After reviewing the current ordinance, there has been new legislation enacted by the state. This amendment will bring the ordinance to current state law requirements. The changes include an appeal process for the sex offender and also increased the distance of where a sex offender can live in proximity to where children commonly gather. The old ordinance was 2000 feet and the amendment is 1000 feet maximum. Examples of where children normally gather are public parks, private and public schools, baseball/softball fields etc. Kelly Yarbrough asked about the churches and Dickson explained that churches are now excluded as a premise where children commonly gather.

Katrina George motion to approve Ordinance 2022-0117-01.

SECOND: Kelly Yarbrough

Emily McKenzie asked if the city had to be equal to the state law and was told yes.

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

5. Discussion and possible action on Ordinance 2021-1213-01 amending Ordinance 2014-0120-04 regulating the keeping of animals and fowl in the City of Lorena. (Tabled from 12-13-2022 meeting.)

Kevin Neal explained changes to the ordinance include the keeping of animals for 72 hours and the surrender of animals. The city will no longer keep the animals at the utility yard because we are not a holding facility. The city attorney has reviewed the ordinance and it now is in accordance with state law and meets the contract of the Waco Humane Society.

Jeff Linnstaedter motioned to approve Ordinance 2021-1213-01.

SECOND: Emily McKenzie

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

6. Presentation of December 31, 2021 Quarterly Budget Report and Summary of Cash and Investments.

Linda Klump reviewed the reports with council and explained balances. Mayor Ross asked when we shop for interest rates and depositories and Klump explained.

7. Approval of Minutes:

a. December 13, 2021

Emily McKenzie motioned to approve the December 13, 2021 minutes.

SECOND: Jeff Linnstaedter

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

8. Citizens questions or comments.

At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. This forum is limited to a total of 30 minutes.

No visitors spoke.

9. Discussion and possible action on re-appointment of Mayor Tommy Ross as Lorena TIRZ #1 East Chairman for calendar year of 2022.

Emily McKenzie motioned to re-appoint Mayor Tommy Ross.

SECOND: Kelly Yarbrough

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

10. Discussion and possible action on re-appointments of Shane Phillips and William Callan to the Lorena TIRZ #1 East Board for 2-year terms.

Kelly Yarbrough motioned to re-appointment of Shane Phillips and William Callan to the Lorena TIRZ #1 East Board for 2-year terms.

SECOND: Katrina George

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

11. Discussion and possible action authorizing the interim city manager to enter into an agreement for professional services with MRB Group, P.C. for a sum of \$34,350.00 to relocate a 6-inch water main that is currently underneath a building with costs funded from the City's funding provided by the America Rescue Plan Act (ARPA).

Kevin Neal explained the city is receiving \$464,864.34 from the America Rescue Plan Act (ARPA). Half of the money was deposited into the city account in August of 2021 and the other half will be received in mid to late summer of 2022. Neal would like to use the funds to enter into an agreement for professional services with MRB Group, P.C. to relocate a 6-inch water main that is currently underneath the Journey Lorena Church building. Neal explained the engineering cost will be \$34,350.00 and this will include the plans to go out for bids for construction of the line and the construction cost will be a separate amount. Emily McKenzie asked if there would be construction in the church and was told no. The water main will be relocated around the church building.

Kelly Yarbrough motioned to authorize Kevin Neal to enter into an agreement for professional services with MRB Group, P.C.

SECOND: Emily McKenzie

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

12. Discussion and possible action authorizing the interim city manager to enter into an agreement for professional services with MRB Group, P.C. for a sum of \$14,000.00 to rehab a 6-inch sewer main that currently experiences a large amount of inflow and infiltration.

Kevin Neal explained as long as the previous discussed project is completed and funds are left over, he would like to rehab the sewer line that runs from Genco to the manhole behind Sonic. Neal explained there is a lot of I&I (storm/rainwater) that gets in this line and it needs to be repaired. Neal stressed that he would only do this project if there are

funds remaining from the ARPA money received. Emily asked if the reason we are doing these projects is because of the ARPA money and Neal said yes.

Emily McKenzie motioned to authorize the interim city manager to enter into an agreement for professional services with MRB Group, P.C. for a sum of \$14,000.00 to rehab a 6-inch sewer main.

SECOND: Kelly Yarbrough

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

13. Discussion and possible action authorizing purchase order 5Y63WS in the amount of \$14,000.00 to Otto Environmental Systems North America, Inc. for the purchase of 200 solid waste trash canisters with the City of Lorena Logo and serial number included on each canister. In accordance with the Houston-Galveston Area Council purchasing contract #RC01-21.

Kevin Neal explained the need for more trash canisters. The city currently only has 18-20 on hand and there are subdivisions complete and almost completed to accommodate the future needs of the new customers. Neal explained this is an unbudgeted item and will come out of the equipment capital outlay fund. Emily McKenzie asked why so many and Neal explained how he arrived at that number and also the shipping cost is the same regardless of how many you order so he is mindful of that when ordering.

Kelly Yarbrough motioned to authorize the purchase order 5Y63WS in the amount of \$14,000.00 for solid waste trash canisters.

SECOND: Jeff Linnstaedter

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

14. Discussion and possible action to reschedule the February 21, 2022 City Council meeting due to employee holiday.

Mayor Tommy Ross explained the 21st is Presidents Day. Ross asked council what day works for them and it was decided on the 24th.

Jeff Linnstaedter motioned to move the February council meeting to Thursday, February 24th at 6:30 p.m.

SECOND: Emily McKenzie

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

15. Discussion and possible action ordering the May 7, 2022 General Election to elect one (1) person for each position to serve the full term of two (2) years for three (3) City Council Members and a Special Election to election one (1) person for each position to serve the unexpired term for one (1) City Council Member for the City of Lorena.

Kelly Yarbrough motioned to approve the order calling for the May 7, 2022 General Election.

SECOND: Katrina George

FOR: George, Linnstaedter, Yarbrough and McKenzie.

AGAINST: None

ABSENT: Phillips.

Motion carried.

16. City Manager Report:

a. McBrayer Park

Kevin Neal explained he wanted to inform council of citizen who is complaining about the park restrooms not being open. Neal explained with the increase in COVID cases and being short staffed, he doesn't feel it is safe to have the restrooms open at this time. Lorena would not be able to clean/disinfect the restrooms on a regular basis. Neal feels it would be better to wait until spring unless council feels it needs to be addressed before then. Emily questioned how often they were clean before and was told daily. Katrina George stated OSHA would probably say every 4 hours.

Neal also stated to council it will be a privilege and honor to serve as City Manager for Lorena.

17. Police Department Activity Report.

Tom Dickson explained report. There were 331 Calls by type and 5 total arrest and 252 citations issued in December 2021. Dickson says new Police Officer Serrato is doing well. Mayor Ross reminded council and citizens there is a burn ban in effect for McLennan County.

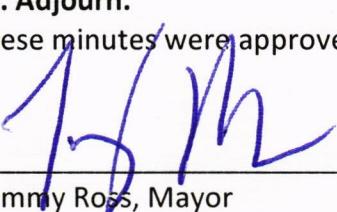
18. Future Agenda Items.

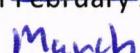
Mayor Ross reminded council of the Town Hall meeting on February 7th at the Lorena United Methodist Church at 6:30 p.m. Streets will be discussed at this meeting.

Emily McKenzie questioned if there is going to be a celebration parade for the Lorena State Champion Football team. The parade will be held on January 26th and will honor all Lorena UIL activities.

19. Adjourn.

These minutes were approved this 24th day of ~~February~~^{3rd} 2022.


Tommy Ross, Mayor


Munch

Attest:


Monica Hendrix-City Secretary

