

City of Lorena
107-A S. Frontage Road
Lorena, Texas 76655
(254) 857-4641 Fax (254) 857-4118

**NOTICE OF PUBLIC MEETING
LORENA CITY COUNCIL
MONDAY, APRIL 20, 2020 6:30 P.M.
LORENA CITY HALL
107-A S FRONTAGE RD., LORENA, TEXAS**

MINUTES

1. **Call to order.** Mayor Roper called the meeting to order at 6:38 p.m.

a. **Roll Call**-City Secretary Monica Hendrix gave the roll call. Council members present: Mayor Chuck Roper, Mayor Protem Bill Coleman, Jeff Linnstaedter, Tommy Ross and Kelly Yarbrough. J. Fagner was present via teleconference.
City Staff present were Tom Dickson, Monica Hendrix, Linda Klump, Kevin Neal, Joseph Pace and Peter Rivas.

b. **Pledge of Allegiance**

c. **Texas Pledge**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state
under God, one and indivisible.

d. **Moment of silence**

2. **Citizens Comments.**

Questions and comments may be emailed no later than two hours (4:00 p.m.) prior the meeting to the City Secretary at mhendrix@lorenatx.gov

None.

3. **Approval of Minutes:**

a. **March 16, 2020**

b. **March 24, 2020-Called Meeting**

c. **April 6, 2020-Called Meeting**

Tommy Ross motioned to approve the minutes. Bill Coleman seconded the motion. All in favor, motion carried.

4. **Commission and Corporation reports:**

a. **Planning and Zoning Commission**

b. **Economic Development Corporation**

No meetings to report.

5. **Discussion and possible action on extending the Mayor's Declaration of Disaster issued on March 18, 2020 and Shelter in Place order issued on March 24, 2020, and revisions consistent with orders from the Governor and McLennan County.**

Joseph Pace explained the cities current declaration expires tomorrow 4/21/2020. The City of Waco and McLennan County are meeting on 4/21 and could possibly change their declaration. City of Lorena's

declaration is consistent with Waco and McLennan County. If the county makes their declaration stronger, the city may possibly need to meet again if there are changes that make Lorena's less strenuous. Pace explained city can be stronger than the county but not less. Tommy Ross asked if we could motion to do what the City of Waco and McLennan county do to prevent another meeting? Mayor Chuck Roper suggested leaving the City of Lorena declaration as it is and extending through April 30, 2020. If we need to meet again, then do a teleconference meeting. Bill Coleman motioned to extend the declaration to April 30, 2020. Kelly Yarbrough seconded the motion. All in favor, motion carried.

6. Discussion and possible action on Resolution 2020-0420-01 authorizing the City Manager to enter into a grant program with the Texas Department of Emergency Management (TDEM) administers a Grant through FEMA for the cost associated with the COVID 2019 Pandemic.

Tom Dickson explained with the current COVID 19 Pandemic the city expects to expend funds for PPE, sanitizer, disinfectant, salaries and overtime associated with the outbreak. The grant would cover 80% of the cost with the city covering the remaining 20%.

Bill Coleman motioned to approve the resolution. Jeff Linnstaedter seconded the motion. All in favor, motion carried.

7. Discussion and possible action on Resolution 2020-0420-02 authorizing the City Manager and Chief of Police to enter into an Interlocal Agreement for providing mutual aid where requested through their law enforcement agencies. The following cities are participating: Waco, Robinson, Hewitt, Woodway, Lacy Lakeview, Bellmead and McGregor.

Tom Dickson explained this Interlocal will allow law enforcement agencies, with the request from the requesting agency, to provide services to the requesting community. With the current COVID 19 pandemic, departments are in jeopardy of having a high number of peace officers quarantined or away from work thus leaving cities without adequate police protection. This would allow cities to request, if available, additional personnel to meet the needs during an emergency. Joseph Pace informed council that he has already signed the agreement so the council would be ratifying the action.

Bill Coleman motioned to ratify the action of the Pace and approve the resolution. Kelly Yarbrough seconded the motion. All in favor, motion carried.

8. Presentation of quarterly budget report and Summary of Cash and Investments for March 31, 2020

Linda Klump presented the Summary of Cash and Investments and pointed out the interest rates have dropped again. Klump spoke to Extraco today about opening a money market account to earn a little extra money. Tommy Ross questioned how often the city shops for depositories. Klump explained. Klump also reviewed the budget reports and there were no questions from council.

9. Discussion and possible action to authorize bill adjustments for accounts 04-0173-00, 04-0344-02, & 04-0498-03 for a prolonged service interruption due to an unforeseen act of nature.

Kevin Neal informed council of a water line break in the creek bed on Easter morning that left these three utility accounts without water service for 3 days. The erosion in the creek made the water line float out of the creek bed and washed the line downstream. Neal says one customer is bed-ridden with ALS and the city provided bottled water to them for drinking and bulk water for flushing. Neal is requesting bill adjustments for the entire month for these customers for the inconvenience caused by this issue. Mayor Roper had concerns about setting a precedent on future customers that may go without water and want bill adjustments. Neal explained that would be up to council. Neal explained the water in the creek was over his head and there was no way to repair the leak/line until the water had receded. Tommy Ross questioned how long the repair would have taken on a dry day and Neal replied two hours. After discussion, Tommy Ross motioned to waive the April bills for the three accounts due to extraordinary circumstances and COVID-19 Shelter in Place order. J. Fagner seconded the motion. All in favor, motion carried.

10. Discussion and possible action to accept water infrastructure improvements to the Westbrook Subdivision.

Kevin Neal explained this is a formality and makes it public that the infrastructure improvements made by the subdivision contractor are now owned by the city. The system is fully functional and has been approved by the City Engineers Ginger Talbert and Tommy Valle with KPA Engineering as well as Public Works Director Kevin Neal. Jeff Linnstaedter motioned to accept the water infrastructure improvements to the Westbrook Subdivision. Bill Coleman seconded the motion. All in favor, motion carried.

11. Discussion and possible action on authorizing the City Manager to mail Notice of Offer of Development Agreement for Agricultural Land pursuant to Texas Local Government Code sec. 43.016 to land owner/developer Jose Loera.

Joseph Pace explained the changes to the law that a landowner can leave property agricultural if they voluntarily annex or they can ask for a rezone and develop. Loera's attorney has been informed of the statute and is awaiting the notice. Pace says this is just a formality, but wants authorization to send the notice.

Bill Coleman motioned to authorize the mailing of the notice. J. Fagner seconded the motion. All in favor, motion carried.

12. Public Works Report.

a. Storm damage update from 4/12/2020

Kevin Neal reported a lightning strike somewhere on the power line to the lift station on S. Old Temple Road. There was damage to the control panel and one of the pumps. This will be an insurance claim and the estimate is \$29,000.00. Triple D Pump gave the estimate and ordered the parts but it will take 5-6 weeks. TML insurance has been notified.

13. Police Department Activity Report.

a. Monthly stats

Tom Dickson presented monthly stats. Bill Coleman asked about false alarms and Dickson said they are down. Tommy Ross asked if there is an increase in burglaries and car burglaries and was told no. Dickson reported there is an increase in domestic violence.

Dickson reported that Officer Rivas is visiting with local businesses about social distancing.

14. City Manager Report.

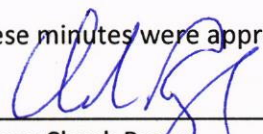
- a. COVID-19 Update** - extended to 4/30/2020.
- b. Loera Development Annexation/Update**-requested annexation, zoning and filed plat
- b. PUC Update** -working with previous attorney for update
- c. City Policy Manual Update**-working with new attorney
- d. TxDOT Safe Routes to School and Transportation Alternative Grants**-has had pre-meeting with TxDOT and will be required to take a class on grants.
- e. Meetings Since Last City Council Meeting/ Future Meetings (Appendix "A")**
attending virtual meetings still staying very busy.

15. Future Agenda Items.

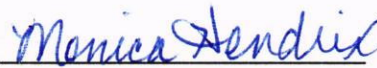
16. Adjourn.

Due to no further business the meeting adjourned at 7:28 p.m.

These minutes were approved this 18th day of May 2020.



Mayor Chuck Roper

Attest: 

Monica Hendrix, City Secretary