



**City of Lorena**  
107-A S. Frontage Road  
Lorena, Texas 76655  
(254) 857-4641 Fax (254) 857-4118

**NOTICE OF PUBLIC MEETING  
LORENA CITY COUNCIL  
MONDAY, JANUARY 20, 2020 6:30 P.M.  
LORENA CITY HALL  
107-A S FRONTAGE RD., LORENA, TEXAS**

**MINUTES**

**1. Call to order.**

Mayor Roper called the meeting to order at 6:30 p.m. Council members present were Mayor Chuck Roper, Mayor Protem Bill Coleman, J. Fagner, Kelly Yarbrough and Tommy Ross. Jeff Linnstaedter at 6:34 p.m.

Staff present were Tom Dickson, Monica Hendrix, Linda Klump, Kevin Neal and Joseph Pace.

**a. Pledge of Allegiance**

**b. Texas Pledge**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**c. Moment of silence**

**2. Visitors and Citizens Forum**

*At this time any person with business before the Council not scheduled on the agenda may speak. Comments are limited to three (3) minutes, and this time is not transferable. No formal action may be taken on any of these items at the meeting. This forum is limited to a total of 30 minutes.*

No visitors spoke.

**3. Approval of Minutes:**

**a. December 16, 2019**

Kelly Yarbrough motioned and J. Fagner seconded to approve the minutes. All in favor, motion carried.

**4. Commission and Corporation reports:**

**a. Planning and Zoning Commission**

Monica Hendrix reported: P&Z met and continued discussion on amending the fence ordinance.

**b. Economic Development Corporation**

Kelly Yarbrough reported: EDC received updates on the trade shows attended by the EDC consultant, discussed a grant for a historic trail/park plan and amended the 2020 budget for the gateway monument.

**5. Discussion and possible action on EDC Budget Amendment for FY2019-2020.**

EDC Consultant Jason Mundo spoke. EDC has been working for approximately 18 months on the gateway monument project. Mundo says due to location of the monument, the size of the sign has been increased to 40-foot-wide and 10-foot-tall for better visibility. The location of the sign will be on the northwest corner of the Old Lorena Road overpass. Due to the changes in the size of the monument, the cost has increased \$45,000.00 to a total of \$95,000.00. Tommy Ross asked if spending \$95,000.00 on a sign will help Lorena? Ross asked if the \$95,000.00 was an estimate and was told yes. This project will still need to go out for bid. Ross asked who is responsible for the care of the landscaping and was told TxDOT. Jeff Linnstaedter had questions about the increase in the engineering fees and why they doubled. Tommy Ross also wanted to know why the engineering fees increased \$25,000.00 and Jason Mundo explained the breakdown of the increases. Kelly Yarbrough spoke on what EDC can and cannot spend money on and feels this is a good marketing tool for Lorena.

After lengthy discussion a motion was made by Bill Coleman to accept the budget amendment. Kelly Yarbrough seconded the motion. J. Fagner voted in favor to the motion. Jeff Linnstaedter and Tommy Ross voted against the motion. Motion carried.

**6. Discussion and possible action on order calling the May 2, 2020 General Election.**

Bill Coleman motion to approve the order calling the May 2, 2020 general election. J. Fagner seconded the motion. All in favor, motion carried.

**7. Discussion and possible action on the joint election agreement/contract with McLennan County Election Administration and other participating entities.**

Monica Hendrix explained the city is required to hold a joint election and it is cost effective for the city to contract with McLennan County. J. Fagner motioned to approve the joint election agreement/contract with McLennan County Election Administration and other participating entities. Tommy Ross seconded the motion. All in favor, motion carried.

**8. Discussion and possible action to change date for February City Council meeting.**

Monica Hendrix explained the February council meeting always falls on Presidents Day and the city recognizes this holiday. Bill Coleman motioned to move the meeting to Tuesday February 18, 2020. Tommy Ross seconded the motion. All in favor, motion carried.

**9. Presentation of quarterly budget report and Summary of Cash and Investments.**

Finance Officer Linda Klump reviewed the reports with council. On the Summary of Cash and Investments the TexPool accounts interest rate dropped and property tax collections are up due to end of year and payments being due. Klump also explained the quarterly budget report and the significant changes. Bill Coleman had questions about the trash truck and if it is supporting itself and was told yes.

**10. Discussion and possible action on authorizing the public works director to purchase and have installed a new lift pump at the city's number 2 lift station (Brookshires lift station).**

Public Works Director Kevin Neal explained the pump at the number 2 lift station next to Brookshire Brothers grocery store has gone out. Triple D Pump has pulled the pump and it is 15 years old. The cost of the pump is approximately \$6000.00. Neal says the labor should be no more than \$1000.00.

Tommy Ross motioned to approve the replacement of pump. J. Fagner seconded the motion. All in favor, motion carried.

**11. Discussion and possible action on authorizing the public works director to have preventive maintenance performed on the city's solid waste refuse truck brake system.**

Kevin Neal informed council the brake system on the refuse truck needs to be replaced. This is the first brake job that has been done on this vehicle.

Bill Coleman motioned to approve the brake system maintenance. Tommy Ross seconded the motion. All in favor, motion carried.

**12. Discussion and possible action on authorizing the City Manager to enter into an Interlocal Agreement between Lorena I.S.D. and the City of Lorena for use of a Boom Lift.**

City Manager Joseph Pace spoke and explained that each time the lights are out on the bridges, the city has to rent a boom lift. The school district has graciously offered to allow the city the use of their boom lift. As a condition of the interlocal, the city will need to show proof of liability insurance due to the nature of the use of the lift over interstate 35. J. Fagner had questions as to why the lights are constantly going out and Kevin Neal explained the type of bulbs currently being used are not LED due to the fixtures and is in the process of looking for LED replacement fixtures and bulbs that can withstand the high wind velocity on the bridges.

Bill Coleman motioned to approve the interlocal agreement. J. Fagner seconded the motion. All in favor, motion carried.

**13. Discussion and possible action on the purchase on a K-9 unit for the Lorena PD.**

Chief Tom Dickson explained the difficulty in budgeting the cost of a K-9 unit due to all the extra equipment that is required on a K-9 unit. The purchase of a new K9 vehicle was approved in the 2019-2020 budget. The total that was budgeted for the vehicle was \$55,000. The vehicle total cost, at time of purchase, was \$57,965.00. Dickson is bringing this to council for approval due to amount being over \$50,000.00 as recommended by the auditors. Linda Klump explained this purchase was properly budgeted and properly bid.

Kelly Yarbrough motioned to approve the purchase not to exceed \$58,000.00. Bill Coleman seconded the motion.

All in favor, motion carried.

**14. Public Works Report.**

**a. Texas Water Development Board 2019 water loss audit.**

Kevin Neal presented TWDB annual water loss report to council. The cities water loss is up about 6% from last year due to the wet year and lower water sales. Neal explained that 238,000,000 gallons went into the system and most all of that went back out. The total loss for 2019 was 21% and the state average for a community around our same size is 26%.

**15. Police Department Activity Report.**

**a. Monthly stats**

Tom Dickson gave the report to council. There were 363 calls and 7 arrest and 326 citations issued in December 2019. Dickson also reported that he rotates the officers on investigations and Ethan Pavlas is now investigating. Pavlas has been investigating 3 cases of sexual assault/indecent assault with one arrest being made in December. There was also an incident/threat at Lorena ISD that was made by a student. Officer Peter Rivas investigated this and the student was referred to the Juvenile authorities.



**16. City Manager Report.**

**a. Loera Development Annexation/Update**

Joseph Pace reported the surveys have been completed for the City of Waco ETJ swap.

**b. PUC Update**

The city is at a standstill with the PUC and ready to give the properties back to Spring Valley for them to serve.

**c. City Policy Manual Update**

Still waiting on the attorneys.

**d. Meetings Update/Future Meetings (Appendix "A")**

Attended numerous meetings.

**17. Executive Session:** Council convened into executive session at 7:51 p.m.

**Executive Session: In accordance with Texas Government Code, Sections 551.071, Consultation with Attorney, and Section 1.05, Texas Disciplinary Rules of Professional Conduct regarding:**

**a. Possible Water Contract and Rates with Robinson.**

**18. Reconvene from Executive Session into open session to act as deemed appropriate in City Council's discretion regarding:** Council reconvened into regular session at 8:34 p.m.

**a. Possible Water Contract and Rates with Robinson.**

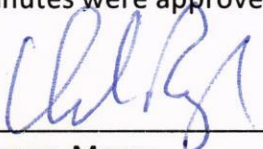
No action.

**19. Future Agenda Items.**


**20. Adjourn.**

Due to no further business the meeting adjourned at 8:34 p.m.

These minutes were approved this 18<sup>th</sup> day of February 2020.

  
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Chuck Roper, Mayor

Attest:

  
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Monica Hendrix, City Secretary

