



**City of Lorena**  
107-A S. Frontage Road  
Lorena, Texas 76655  
(254) 857-4641 Fax (254) 857-4118

**NOTICE OF PUBLIC MEETING & PUBLIC HEARING**  
**LORENA CITY COUNCIL**  
**MONDAY, NOVEMBER 18, 2019 6:30 P.M.**  
**LORENA CITY HALL**  
**107-A S FRONTAGE RD., LORENA, TEXAS**

**MINUTES**

**1. Call to order.**

Mayor Roper called the meeting to order at 6:31 p.m. Members present were Mayor Chuck Roper, Mayor Protem Bill Coleman, J. Fagner and Kelly Yarbrough. Members absent were Jeff Linnstaedter and Tommy Ross.

City Staff present were Tom Dickson, Monica Hendrix, Kevin Neal and Joseph Pace.

**a. Pledge of Allegiance**

**b. Texas Pledge**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**c. Moment of silence**

**2. Visitors and Citizens Forum**

At this time any person with business before the Council not scheduled on the agenda may speak. Comments are limited to three (3) minutes, and this time is not transferable. No formal action may be taken on any of these items at the meeting. This forum is limited to a total of 30 minutes.

No visitors spoke.

**3. Approval of Minutes:**

**a. October 21, 2019**

J. Fagner motioned to approved the minutes. Kelly Yarbrough seconded the motion. All in favor, motion carried.

**4. Commission and Corporation reports:**

**a. Planning and Zoning Commission**

P&Z met and discussed amending the fence ordinance. There were concerns about proposed changes by commissioners that did not attend the previous meeting. Commissioners will hold another workshop to discuss changes.

**b. Economic Development Corporation**

EDC met and discussed the TIRZ progress, elected officers for new year, awarded two business grants for downtown business facades and discussed two possible locations for a splashpad.

**5. Public Hearing:**

*Conduct a public hearing and consider a recommendation to the City Council, by amending portions of Article 9 "Fences and Screening" of the City of Lorena Comprehensive Zoning Ordinance, to add language regarding materials used for the construction of fences and screening, addition of requirements for fence/wall maintenance easements and the reorganization of the Article.*

No action.

**6. Discussion and possible action on authorizing the City Manager to sign a Letter of Engagement for Planning Consultant Services for the Comprehensive Plan Amendment with Mitchell Planning Group, LLC.**

Joseph Pace presented council with additional information on surrounding cities comprehensive plans as requested from the previous meeting. Bill Coleman questioned what Pace is looking to gain from a more extensive comp plan. Joseph Pace explained the Comp Plan is a compass and guideline for future growth. Some plans are 5 to 10 years and some as many as 50 years that Pace researched. After discussion, a motion was made by Bill Coleman to authorize the City Manager to sign a Letter of Engagement for Planning Consultant Services for the Comprehensive Plan Amendment with Mitchell Planning Group, LLC. Kelly Yarbrough seconded the motion. All in favor, motion carried.

**7. Discussion and possible action on authorizing the City Manager to enter into a Letter of Engagement for Planning Consultant Services for the Strategic Plan with Mitchell Planning Group, LLC.**

Joseph Pace explained the Strategic Plan is a short-term plan that is more attainable, usually one to five years. After discussion a motion was made by Kelly Yarbrough to authorize the City Manager to enter into a Letter of Engagement for Planning Consultant Services for the Strategic Plan with Mitchell Planning Group, LLC. J. Fagner seconded the motion. All in favor, motion carried.

**8. Discussion and possible action on Resolution 2019-1118-01 casting votes to elect Directors for the McLennan County Appraisal District Board of Directors for 2020-2021.**

Monica Hendrix informed council the city is allowed seven votes and there are seven people on the ballot; Michael Bancal, John Kinnaird, Tom Pagel, Ben Perry, William Ridings, Allen Sykes and Mildred Watkins. Council discussed the names and decided to give one vote to each of the names on the ballot. J. Fagner motioned to cast one vote each for each candidate. Bill Coleman seconded the motion. All in favor, motion carried.

**9. Police Department Activity Report.**

**a. Monthly stats**

Chief Dickson reviewed the monthly stats with council. There were 295 citations issued in October 2019 compared to 402 citations issued in October 2018. Dickson also informed council of car burglaries around town and the county. Most of these burglaries were from people who left their cars unlocked. Also, the warning siren will be installed on 12/4/19 on the West side of the city beside the Police Department and a suitable location for the East side has not be located.

**b. Audit results**

TCLEOSE, TDEX and CJIS Technical Audit were performed and no deficiencies were found. The audits are done by the state and usually happen every three years.

**10. Public Works Report.**

**a. Well #2 repair update**

Kevin Neal reported the new motor was lowered on the well #2 and additional 100 feet and is now sitting at 925 feet and working great. Neal also informed council he is waiting on an interlocal agreement with Lorena ISD for the use of a man lift to change the bridge lights on the overpass. Once this is done, the lights will be replaced.

**11. City Manager Report.**

**a. Loera Development Annexation/Update**

Met with Loera and his attorney couple of weeks ago to make sure everyone is on the same page. Engineers have since given comments on the subdivision plat to be reviewed.

**b. Update on WMARSS**

No update, Waco now owns facilities.

**c. PUC Update**

Answering information requested by them and are waiting on response.

**d. City Policy Manual Update**

Waiting on the city attorney.

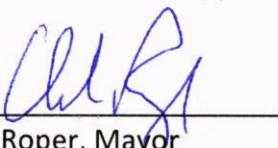
**e. Meetings Update/Future Meetings (Appendix "A")**

**12. Future Agenda Items.**

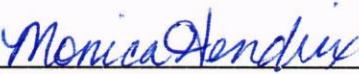
**13. Adjourn.**

Due to no further business the meeting adjourned at 7:14 p.m.

These minutes were approved this 16<sup>th</sup> day of December 2019.

  
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Chuck Roper, Mayor

Attest:

  
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Monica Hendrix, City Secretary

