



City of Lorena
107-A S. Frontage Road
Lorena, Texas 76655
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**NOTICE OF PUBLIC MEETING AND PUBLIC HEARING
LORENA CITY COUNCIL
TUESDAY, FEBRUARY 26, 2019 6:30 P.M.
LORENA CITY HALL
107-A S. FRONTAGE ROAD, LORENA, TEXAS**

MINUTES

1. Call to Order.

- a. Pledge of Allegiance
- b. Texas Pledge
- c. Moment of silence

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

Mayor Roper called the meeting to order at 6:30 p.m. Council members present were Chuck Roper, Jennifer Grimm, Jeff Linnstaedter and Kelly Yarbrough. Council members absent were Mayor Protem Bill Coleman and J. Fagner.

City Staff present were Joseph Pace, Monica Hendrix, Linda Klump, Tom Dickson, Kevin Neal and Dr. Robert Peevey.

2. Visitor and Citizens Forum

At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. No formal action may be taken on any of these items at the meeting. This forum is limited to a total of 30 minutes.

No visitors spoke.

3. Approval of Minutes:

- a. **January 18, 2019**

Jennifer Grimm motioned and Kelly Yarbrough seconded to approve the minutes as submitted. All in favor, motion carried.

4. Presentation of 2017-2018 Fiscal Year Audit.

Kristy Davis with Jaynes, Reitmeier, Boyd & Therrell, P.C. presented the 2017-2018 Fiscal Year Audit to the council. Internal controls were considered to design auditing procedures and no material weaknesses were noted. The audit is clean and unmodified. Council had no questions for Ms. Davis.

5. Discussion and possible action accepting the 2017-2018 Fiscal Year Audit.

Jeff Linnstaedter motioned to accept the 2017-2018 Fiscal Year Audit. Jennifer Grimm seconded the motion. All in favor, motion carried.

6. Discussion and possible action on 2018 Racial Profiling report.

Police Chief Tom Dickson and Dr. Robert Peevey presented the 2018 Racial Profiling report to the council. There were a total of 3,491 stops made during 2018. After an analysis of the stops made, there is no indication of racial profiling in the Lorena Police Department. After presentation of the report a motion was made by Kelly Yarbrough to accept the 2018 Racial Profiling report. Jeff Linnstaedter seconded the motion. All in favor, motion carried.

7. Discussion and possible action on street closure request by the Lorena Chamber of Commerce.

Brad Wetzel with the Lorena Chamber of Commerce requested closure of East Center Street from Borden Street to McBrayer Street on Saturday, April 27th for the Wine and Cheese Event. Wetzel explained the Chamber would like to close the street to draw more business to the shops in Old Town and for safety reasons. The Chamber is planning to have food trucks at the Wine and Cheese Event this year and hoping this will grow the event. The Chamber is still planning to have activities in the park for the event. Jennifer Grimm motion to close Center Street on April 27th for the Wine and Cheese Event. Kelly Yarbrough seconded the motion. Yarbrough then asked the hours of the event and was told 1:00-7:00. All in favor, motion carried.

8. Discussion and possible action on a transfer from the Utility Capital Project Fund to the 2007 Utility Certificate of Obligation Project Fund and the 2017 Utility Certificate of Obligation Project Fund to close the two project funds.

Finance Officer Linda Klump explained the purpose of the transfer. These projects have been completed and this action will close out these funds. This is a book keeping entry to close out those funds. Kelly Yarbrough motioned to approve the transfer from the Utility Capital Project Fund to the 2007 Utility Certificate of Obligation Project Fund and the 2017 Utility Certificate of Obligation Project Fund. Jeff Linnstaedter seconded the motion. All in favor, motion carried.

9. Discussion and possible action on refinancing options of the sanitation truck loan that matures on March 4, 2019.

Joseph Pace informed council that he and Finance Officer Linda Klump met with Extraco Bank about the options for the sanitation truck loan that matures on March 4, 2019. Linda Klump further explained that a balloon payment of \$162,000.00 is due. Extraco will refinance the truck for 5 years at a rate of 3.25 percent. Klump is suggesting the city loan the sanitation fund the money interest free to pay off the note from the GF Capital Projects Fund. The sanitation fund would then pay the GF Capital Projects Fund back over the next five years and the city would save a total of \$13,000.00 on interest rather than borrowing the money from Extraco Banks.

A motion was made by Jeff Linnstaedter and seconded by Kelly Yarbrough for the GF Capital Projects Fund to loan the money to the sanitation fund to pay off the garbage truck. All in favor, motion carried.

10. Discussion and possible action on Resolution 2019-0226-01 to refinance the sanitation truck loan that matures on March 4, 2019.

No action.

11. Presentation of December 31, 2018 Quarterly Financial Statement and Summary of Cash and Investments.

Linda Klump presented the statements to the council. There were no questions from council.

12. Discussion and possible action on Ordinance 2019-0226-01 granting a non-exclusive franchise agreement with the Heart of Texas Electric Cooperative, Inc.

Brandon Young, General Manager with Heart of Texas Electric Cooperative, Inc. was present and explained the purpose of the franchise agreement. The Coop serves more of the rural areas outside the city limits. Jennifer Grimm asked what exactly the non-exclusive franchise agreement does. Young explained this agreement will spell out exactly what the Coop can and cannot do inside the city's jurisdiction. Currently the Coop does not serve anything inside the city limits and the Coop is just trying to get ahead of the game on any new service that may be within the city or its ETJ in the future. Joseph Pace explained the city attorney is currently reviewing the franchise agreement but has not yet completed his review. Pace assured council that he has read the agreement line by line and is recommending council approve the non-exclusive franchise agreement pending attorney approval. Jennifer Grimm motioned to approve the Ordinance 2019-0226-01 granting a non-exclusive franchise agreement with the Heart of Texas Electric Cooperative, Inc. contingent upon attorney approval. Jeff Linnstaedter seconded the motion. All in favor, motion carried.

13. Police Department Report.

a. Activity report

Chief Dickson explained the reports to the council.

b. Recognize Tow King Wrecker Service for their continued support of the City of Lorena
James Lingren and Gary Hoffman were present and Chief Dickson recognized them for their service to Lorena for holding cars that have been impounded for possession of controlled substance offenses. Dickson explained that Tow King has a huge lot located on Bagby in Waco and it is a very secure lot. Tow King always cooperates with the police department when they serve a warrant to search these vehicles. Tow King also helps the city out when the police vehicles break down. Dickson presented Lingren and Hoffman a carved wooden block engraved with appreciation to Tow King. Lingren and Hoffman thanked Dickson and the council for the recognition and stated it was not expected but much appreciated.

14. Public Works Report.

a. 2018 Texas Water Development Board water loss audit.

Kevin Neal gave the numbers of water loss and 15.5% was reported for 2018.

b. Retiring employee Robert Laughlin.

February 28, 2019 will be Mr. Laughlin's last day. Laughlin has been with the city a little over 10 years. Laughlin holds a Class C water and wastewater license and will be missed. The city staff will cook hamburgers and present Laughlin with a plaque at lunchtime on the 28th and council is invited to attend.

15. City Manager Report.

a. Loera Development Annexation/Update

Lorena has given a final counter proposal to the City of Waco for ETJ swap.

b. Update on WMARSS

Still in the process of Waco taking over WMARSS. Pace will attend a meeting tomorrow at WMARSS.

c. Update on TIRZ #1 East: Pre Construction Meetings-None

Possible walk-thru tomorrow.

d. STAG Grant Update-TWDB Update

Project complete, still waiting on reimbursement.

e. PUC Update

f. City Policy Manual Update

g. Development in the City of Lorena

Gary Tully request annexation of 59 acres.

i. Meetings since Last City Council Meeting/ Future Meetings (Appendix "A")


16. Future Agenda Items.

Joseph Pace would like to hold a workshop in the future to discuss the CIP's and streets.

17. Adjourn.

Due to no further business the meeting adjourned at 7:35 p.m.

These minutes were approved this 18th day of March 2018.



Chuck Roper, Mayor

Bill Coleman Mayor Pro-Tem
Attest:



Monica Hendrix-City Secretary