



City of Lorena
107-A S. Frontage Road
Lorena, Texas 76655
(254) 857-4641 Fax (254) 857-4118

NOTICE OF PUBLIC MEETING
LORENA CITY COUNCIL
MONDAY, JANUARY 15, 2018 6:30 P.M.
LORENA CITY HALL
107-A S. FRONTAGE ROAD, LORENA, TEXAS

OFFICIAL MINUTES

1. Call to Order.

Mayor Roper called the meeting to order at 6:30 p.m. Council members present were Mayor Chuck Roper, Mayor Protem Bill Coleman, J. Fagner, Jennifer Grimm, Jeff Linnstaedter and Kelly Yarbrough.

City Staff present were Joseph Pace, Monica Hendrix and Kevin Neal.

- a. **Pledge of Allegiance**
- b. **Texas Pledge**
- c. **Moment of silence**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

2. Visitor and Citizens Forum

At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. No formal action may be taken on any of these items at the meeting. This forum is limited to a total of 30 minutes.

No visitors spoke.

3. Approval of Minutes:

- a. **December 12, 2017**

Bill Coleman motion to approve the minutes. J. Fagner seconded the motion. All in favor, motion carried.

4. Discussion and possible action on order calling the May 5, 2018 General Election.

Monica Hendrix informed council the order is for the annual election to elect council members. There are three at large positions on the ballot. Jennifer Grimm motioned to approve the order calling for the election. J. Fagner seconded the motion. All in favor, motion carried.

5. Discussion and possible action on the joint election agreement/contract with McLennan County Election Administration and other participating entities.

Monica Hendrix informed council the city is required to hold a joint election. This agreement is with McLennan County and the other participating entities. Hendrix explained it is less expensive for the city to contract with McLennan County than to hold our own election.

J. Fagner motioned to approve the joint election agreement. Kelly Yarbrough seconded the motion. All in favor, motion carried.

6. Discussion and possible action to change date for February City Council meeting.

Due to the 3rd Monday in February falling on a holiday, council discussed changing the meeting date. J. Fagner motioned to move the meeting date to Tuesday, February 20, 2018 at 6:30 p.m. Kelly Yarbrough seconded the motion. All in favor, motion carried.

7. Discussion and possible action on authorizing the city manager, on behalf of the City, to enter into an agreement that appoints BSP Engineers to complete the Construction Inspection Services for the Stag Grant Project XP-96663201-5.

Due to the Texas Water Development Board and the EPA insisting that the city appoint a construction inspector to review the project, the City contracted with BSP Engineers in July 2017 to become the Construction Managers of the Stag Project. BSP will oversee the project and make sure that all pipe and construction is done correctly at a cost not to exceed \$24,000.00.

Jennifer Grimm motioned to approve authorization for professional services agreement with BSP Engineers. Jeff Linnstaedter seconded the motion. All in favor, motion carried.

8. Discussion and possible action on Resolution 2018-0115-01 authorizing the city manager to sign an acceptance of contract work and request for Release of Final Payment for the construction of the WMARSS Diversion PID 71830, CID 01-New Lift Station, Force Main, and WWTP Modifications the “Project”.

Joseph Pace says this resolution is to tie up the loose ends on this project. The Texas Water Development Board insist the City of Lorena close out the project due to its completion. Apparently, no paperwork has ever been submitted to TWDB stating the project is completed and this would be the final step.

Bill Coleman motioned to approve the resolution. Kelly Yarbrough seconded the motion. All in favor, motion carried.

9. Discussion and possible action on an interlocal agreement with McLennan County for road grading maintenance of Callan Ranch Road.

This is the annual agreement for road grading maintenance with McLennan County. The county will grade the road on an as needed basis. Bill Coleman motioned to approve the interlocal agreement. Kelly Yarbrough seconded the motion. All in favor, motion carried.

10. Police Department Report.

a. Activity report

Joseph Pace reported Chief Tom Dickson had a scheduling conflict. Pace reported there have been rash of car burglaries in the surrounding areas and one in downtown Lorena over the weekend. The Police Department has caught the suspect in that burglary.

11. Public Works Report.

a. Lead and Copper sampling results

Kevin Neal reported that test samples from homes in Lorena were sent to Austin for testing and were well below the levels for maximum contamination. Neal says that based on the 90th percentile, the city will be on reduced monitoring moving forward.

b. Recycling costs & fees

Sunbright Recycling has notified the city that they will be charging \$20 a ton based on 30% of the total of recycle that is brought to them. Neal says they are figuring that 30% of the recycle brought to them is actually trash.

c. Trash Truck repair update.

The trash truck is repaired and the total cost is \$10,365.25. Actual repair cost were \$6673.68 and \$3691.57 was paid to Access Disposal out of Hillsboro to pick up the garbage in Lorena while the cities truck was in the shop. Access Disposal charged \$125.00 an hour for use of the truck and a driver. Due to these repair totals, the budget for repair and maintenance of the trash truck is over budget for FY 2017-2018.

12. City Manager Report.

a. Update on WMARSS

There is a meeting on Wednesday and there will be a vote on the easement for the new sewer line to the Bullhide site. They will also be discussing the maintenance agreement.

b. Update on TIRZ #1 East: Pre Construction Meetings

Bruce Flanigan construction is a little behind on the construction due to boring under Barnes Road.

c. STAGG Grant Financial Update

TWDB reviewed the bid proposal and wanted the city to scale back a little on the proposal so the project cost would match the funds available. BSP Engineers was able to work this out.

d. PUC Update

City is waiting a land survey to move forward with extending the CCN to the three properties that we already serve.

e. Water Policy

Still working on update, application needs an overhaul.

f. City Policy Manual Update

City Staff is reviewing and will send recommendations to the city attorney.

g. Road CIP Update

Continuing to work on this to identify the roads and the cost for repairs.

h. Development in the City of Lorena

Land owner is discussing his land be brought into the ETJ and City Limits.

i. Meetings since Last City Council Meeting/ Future Meetings (Appendix "A")

Waco Animal Shelter Anniversary on 2/1/18 if anyone wants to go.

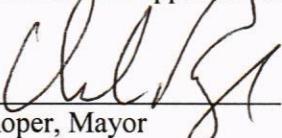
Police Department Best Practices Recognition from the State in Galveston on March 28th.

13. Future Agenda Items.

14. Adjourn.

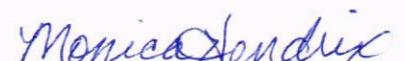
Due to no further business the meeting adjourned at 7:09 p.m.

These minutes were approved this 20th day of February 2018.



Chuck Roper, Mayor

Attest:



Monica Hendrix, City Secretary

