



City of Lorena
107-A S. Frontage Road
Lorena, Texas 76655
(254) 857-4641 Fax (254) 857-4118

**NOTICE OF PUBLIC MEETING
LORENA CITY COUNCIL
MONDAY, MARCH 20, 2017 6:30 P.M.
LORENA CITY HALL
107-A S. FRONTAGE ROAD, LORENA, TEXAS**

MINUTES

1. Call to Order.

Mayor Roper called the meeting to order at 6:33 p.m. gave the open meeting statement and announced that a quorum of the council was present. Council members present were Mayor Chuck Roper, Mayor Protem Bill Coleman, J. Fagner, Jennifer Grimm and Kelly Yarbrough. Constituting a quorum. Jeff Linnstaedter arrived at 6:40 p.m.

City Staff present were City Manager Joseph Pace, Police Chief Tom Dickson, Public Works Director Kevin Neal and City Secretary Monica Hendrix.

- a. **Pledge of Allegiance**
- b. **Texas Pledge**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

- c. **Moment of silence**

2. Visitor and Citizens Forum

At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. No formal action may be taken on any of these items at the meeting. This forum is limited to a total of 30 minutes.

Linda Graves was present and spoke on behalf of the Lorena Chamber of Commerce. Graves thanked the council for allowing the Lorena Economic Development Corporation to pay for the billboard signage on IH-35. Chamber is excited about the updated website that will be going live soon and hopes that this will draw more people to Lorena who come to Waco to see the Silos. Graves along with Chamber Secretary Eva Greenup invited the council of the upcoming 5th Annual Wine and Cheese Festival that will be held on Saturday, May 20th. This event is always held the 3rd Saturday in May. This year the event will be held from 1:00 p.m. – 7:00 p.m. Greenup is excited about the event and more Texas wineries that are planning to attend.

Gary Cox spoke about the lights on the bridges and when they will be up and running correctly.

3. Approval of Minutes:

- a. **February 13, 2017**

Bill Coleman motioned to approve the minutes as submitted. Kelly Yarbrough seconded the motion. All in favor motion carried.

4. Commission and Corporation Reports.

- a. **Planning and Zoning**
- b. **Economic Development Corporation**

There were no meetings held in February for P&Z or EDC.

5. Discussion and possible action on Ordinance 2017-0320-01 canceling the May 6, 2017 General Election.

City Secretary Monica Hendrix informed the council that due to no opposition on the ballot for the May election, an ordinance is required to cancel the election. Jennifer Grimm motioned to adopt the ordinance cancelling the May 6, 2017 General election. Bill Coleman seconded the motion. All in favor motion carried.

6. Discussion and possible action on Ordinance 2017-0320-02 amending Ordinance 2013-0318-05 Lorena Design Criteria.

Public Works Director Kevin Neal explained the current design criteria has a typographical error in the section on manhole spacing requirements. The document reads five hundred (300) feet. Staff is requesting the error be corrected to read (500) feet. Neal informed council the sewer jet machine that the city owns will only clear 300 feet, however for the cost to upgrade the machine is minimal compared to the amount the TIRZ will save by allowing 500 feet.

J. Fagner motioned to change section 2.03.7 of the Design Criteria Ordinance 2013-0318-05 to five hundred (500) feet. Jeff Linnstaedter seconded the motion. All in favor motion carried.

7. Discussion and possible action on Resolution 2017-0320-01 designating the Official newspaper for the city legal notices.

City Secretary Monica Hendrix informed council this resolution is to designate the Waco Farm and Labor Journal as the official newspaper. Bill Coleman motion to approve the resolution. Kelly Yarbrough seconded the motion. All in favor motion carried.

8. Discussion and possible direction from the City Council to City staff on whether to pursue a rental agreement with Extraco Bank for only the ATM space after the expiration, of the current lease, on September 30, 2017.

City Manager Joseph Pace is looking for direction for council on whether to renew the lease for the ATM to Extraco Banks for another five years at \$300 a month. Pace is concerned that another bank could possibly want to lease the space and would not have access to the ATM space. J. Fagner gave his thoughts on the service ATM gives the citizens of Lorena. Jennifer Grimm agreed. Bill Coleman spoke and says that walk-in banks are becoming obsolete in his opinion. Kelly Yarbrough spoke and asked if there could be a shorter lease or a month to month lease. Chuck Roper gave his thoughts on the price of the lease and would like to see it negotiated for more due to the traffic on the parking lot. Jeff Linnstaedter spoke and feels the city should keep the ATM and come to an agreement on the lease for five year lease and sure money income. Jennifer Grimm spoke and wants the ATM to stay for Extraco customers in Lorena. After further discussion, council consensus is to negotiate the contract for a higher monthly fee and keep the ATM.

9. Discussion and possible direction from the City Council on whether to pursue or not pursue establishing detailed information such as identifying an adequate space for food trucks to operate within the City limits, proposing a fee schedule, and application process.

Joseph Pace explained that EDC has requested in the past to allow food trucks. Pace says that there are already regulations for health and safety but there are not fees or specific areas to allow them. Pace is questioning whether council would even desire them in the city. J. Fagner would like to see them along with Jennifer Grimm and Bill Coleman. Kelly Yarbrough spoke and questioned how they pay sales tax or does the fee cover this. Pace explained he will do more research on the taxes. Council consensus is to allow food trucks.

10. Police Department Activity Report.

Chief Tom Dickson says the activity report is in the packet if anyone has questions. Dickson informed council the Police Department was awarded the grant for the software and server for the Body Worn Cameras. The grant amount was approximately \$14,000.00. On February 25th the Police Department did an active shooter training at the High School. The training included High School students that participated in the drill without the first responder's knowledge to make this as real as possible. Dickson shared a video of the event with the council. Dickson stressed that the drill was invaluable training for all and was very eye opening.

11. Public Works Report.

a. Chloramine update

Kevin Neal gave the chloramine testing results for the quarter and says another letter will need to be mailed out. The only item left of the punch list for completion of the project is the digital scale.

12. City Manager Report.

a. Update on WMARSS, next meeting on April 5, 2017

b. TIRZ update

Financial advisor Jason Hughes contacted Pace for the final audit and more information. After submission the cities bond rating was upgraded from A+ to AA- which is really good.

c. Capital Improvement Plans/Personal Improvement Plans

Staff is working on their plans and this will be discussed during budget time.

d. Meetings update

Community Development training course in Conroe. Attended Town Hall Meeting at school with the Mayor, MPO meeting, Area EDC meeting, Chamber of Commerce meeting.

13. Items for future agendas.

14. Adjourn.

Due to no further business the meeting adjourned at 7:32 p.m.

Passed and approved this 17th day of April 2017.



Chuck Roper, Mayor

Attest:



Monica Hendrix, City Secretary

