



**City of Lorena**  
107-A S. Frontage Road  
Lorena, Texas 76655  
(254) 857-4641 Fax (254) 857-4118  
**OFFICIAL MINUTES**

**NOTICE OF PUBLIC MEETING**  
**LORENA CITY COUNCIL**  
**MONDAY, JANUARY 16, 2017 6:30 P.M.**  
**LORENA CITY HALL**  
**107-A S. FRONTAGE ROAD, LORENA, TEXAS**

**1. Call to Order.**

- a. **Pledge of Allegiance**
- b. **Texas Pledge**
- c. **Moment of silence**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

Mayor Roper called the meeting to order at 6:30 gave the open meeting statement and announced that a quorum of the council was present. Council members present were Mayor Chuck Roper, Mayor Protem Bill Coleman, J. Fagner, Jennifer Grimm, Jeff Linnstaedter and Kelly Yarbrough. City Staff present were Police Chief Tom Dickson, City Secretary Monica Hendrix, Public Works Director Kevin Neal and City Manager Joseph Pace.

**2. Visitor and Citizens Forum**

*At this time any person with business before the Council not scheduled on the agenda may speak to the Council. Comments are limited to three (3) minutes, and this time is not transferable. No formal action may be taken on any of these items at the meeting. This forum is limited to a total of 30 minutes.*

No visitors spoke.

**3. Approval of Minutes:**

- a. **December 12, 2016**

A motion was made by Bill Coleman and seconded by J. Fagner to approve the minutes as submitted. All in favor, motion carried.

**4. Commission and Corporation Reports.**

- a. **Planning and Zoning**

No meeting.

- b. **Economic Development Corporation**

Jason Mundo reported the EDC is in the planning process for a splash pad as a part of the parks plan. Mundo explained this would be discussed later in the meeting.

**5. Discussion and possible action on re-appointment of the following to Lorena TIRZ #1 East Board of Directors: Chairman Bill Coleman, Secretary Chuck Roper, and board members**

**J. Fagner and John Johnston.**

Jason Mundo informed council that re-appointment is done every two years from the creation of the TIRZ and it is time to re-appoint. Jennifer Grimm motioned to re-appoint Chairman Bill Coleman, Secretary Chuck Roper, and board members J. Fagner and John Johnston to the Lorena TIRZ #1 East Board of Directors. Kelly Yarbrough seconded the motion. All in favor, motion carried.

**6. Discussion and possible action on Lorena Economic Development Corporation expenditure of \$18,000 from the LEDC FY 2016-2017 approved Budget for services related to the preparation of the 2017-2027 Lorena Parks, Recreation, and Open Space Master Plan by consultant.**

Jason Mundo gave a little bit of history on the preparation for this expenditure. Based on the current Comprehensive Plan, creating a Parks, Recreation and Open Space Master Plan was recommended as a first tier priority. The Lorena EDC Strategic Plan 2016 also recommended a creation/update of a Lorena Park Plan and Trail Plan. The project will utilize public input as well as field work, existing documentation, research and studies to develop the plan. After discussion, a motion was made by J. Fagner to authorize the LEDC expenditure of \$18,000 from the LEDC FY 2016-2017 approved Budget for services related to the preparation of the 2017-2027 Lorena Parks, Recreation, and Open Space Master Plan by consultant. Jeff Linnstaedter seconded the motion. All in favor, motion carried.

**7. Discussion and action calling the May 6, 2017 General Election.**

Monica Hendrix informed council of the order calling the election. The Mayor and two alderman at large will be on the ballot. Kelly Yarbrough motion to approve the order. Bill Coleman seconded the motion. All in favor, motion carried.

**8. Discussion and action on joint election agreement with McLennan County Election Administration and other participating entities.**

Monica Hendrix informed council of the joint election agreement and the cost versus the city holding our on election. Kelly Yarbrough motioned to approve the joint election agreement. J. Fagner seconded the motion. All in favor, motion carried.

**9. Discussion and action setting the date for the February 2017 regular council meeting.**

Monica Hendrix informed council this is done each year due to the 3<sup>rd</sup> Monday in February being Presidents Day and a recognized Holiday for the city employees. After discussion of possible dates, a motion was made by Kelly Yarbrough to move the February meeting date to Monday, February 13<sup>th</sup> at 6:30 p.m. J. Fagner seconded the motion. All in favor, motion carried.

**10. Discussion and possible action on Resolution 2017-0116-1 honoring the service of Labrador dog K-9 Zahra to the City of Lorena, Lorena Police Department and the citizens of Lorena, declaring certain property surplus; authorizing the sale of Labrador dog "K-9 Zahra".**

Chief Tom Dickson informed council that the Police Department received Zahra in 2010 as a result of a federal investigation through an agreement with the IRS Waco, Texas Financial Crimes Task Force. Zahra is approximately 11 years old and is beginning to have health issues. Dickson informed council that it is time to retire the Labrador and allow the latest handler of the dog to purchase her. Officer Ricky Scaman is willing to purchase Zahra. Dickson praised the dog and a resolution was read. Chief Dickson also presented certificates of appreciation and a flag to Officer Ricky Scaman and Zahra. Officer Scaman spoke and thanked the council for allowing him to take the dog.

J. Fagner motioned to approve Resolution 2017-0116-1 honoring the service of Labrador dog K-9 Zahra. Kelly Yarbrough seconded the motion. All in favor, motion carried.

### **11. Police Department Activity Report.**

Chief Tom Dickson informed council of deer sightings in the area and cautioned everyone to be on the lookout for them when driving at night or early in the morning. Dickson also reported there have been car burglaries in the city. The grant application for additional Body Worn Camera storage has been submitted. There were a total of 268 calls by type and 249 citations issued.

### **12. Public Works Report.**

#### **a. Chloramine update**

Public Works Director Kevin Neal reported the city is officially on chloramines. He is working with the contractor on the final punch list to complete the project. Neal warned there will be another violation letter that will be mailed out in February and possibly an additional letter due to running averages.

### **13. City Manager Report.**

#### **a. Update on WMARSS**

City of Waco hired an attorney to create a Public Utility Agency instead of WMARSS

#### **b. TIRZ Update**

Funds from the bonds were deposited on January 12<sup>th</sup>.

#### **c. Capital Improvement Plans/Personnel Improvement Plans**

Pace is having Linda Klump review his plans and he will be moving forward with them once she is finished.

#### **d. Meetings since Last City Council Meeting.**

Christmas Party, developer meetings, MPO, WMARSS, EDC and TIRZ

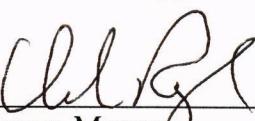
#### **e. Website update**

Moving along and J. Fagner reviewed latest layout and asked questions and received positive feedback.

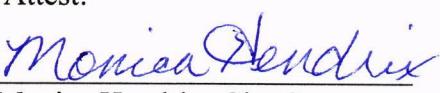
### **14. Adjourn.**

Due to no further business the meeting adjourned at 7:24 p.m.

These minutes were approved this 13<sup>th</sup> day of February 2017.

  
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Chuck Roper, Mayor

Attest:

  
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Monica Hendrix, City Secretary

